

**CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD**

**SUMMARY OF MEETING NOTES  
January 8, 2019  
Board of Supervisors Chambers**

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
Paul Thomsen George Seneck, Sup. Michael Flanagan	Ted Guinn Steve Palmatier Alex Larsen	Shane Butler, Director Rena Doing, Senior Planner Corey Katusha, Planner		Sally Chirlin Paul Romahn Bob Davis Tom Grace, Sup. Perry Owen

Due to lack of quorum the meeting could not officially be called to order. Discussion Started 8:28am

**Discussion:**

**Clean Energy Communities:**

Mr. Butler stated that Chenango County was awarded the status of a clean energy community through New York State Energy Research and Development Authority (NYSERDA). This allows the County to apply for a clean energy community’s grant of \$150,000 for energy updates to the Chenango County Office Building. The planning department will be meeting with Terry Carroll of Cornell, Julie Gates of Public Facilities, and Postler and Jaeckle Corp to start the application. Mr. Palmatier commented that the project took a year to a year and a half to get to the point that the County could apply.

**Transportation Grant:**

Mr. Butler stated that the County will be accepting a \$20,000 grant from Mobility Management of South Central New York (MMSCNY). The grant will be used to develop a coordinated transportation plan, start a volunteer driver program, support MMSCNY transportation training for the public, and offering information and coordination of MMSCNY Getthere program. Chenango County is the only county in New York State without a coordinated transportation plan, which impacts the amount of funding that can be received through the Federal Transit Administration (FTA). Currently the planning department has been working with Bill Wagner of Getthere to start a volunteer transportation program. Currently 11 people have signed up to volunteer time to be drivers. A training session will be held within the next few weeks for the interested drivers.

**Consultant’s Report:**

Mr. Palmatier reported on the following:

- Workforce development continues to be a need for companies to hire and retain employees. SUNY Morrisville is looking to develop a workforce training program that would train for workforce development similar to the program Mr. Palmatier ran in Corning. The Manufacturers Association of Central New York (MACNY) would like the program to be scalable so it is available to other colleges.
- Grant funding is available for a manufacturing boot camp for the underserved and asset limited, income constrained, employed (ALICE) population. Tylena Daniels with Chenango-Delaware-Otsego Workforce (CDO Workforce) has applied. The grant will be accepted and used to provide a two week training program on basics of manufacturing for potential employees.

- The childcare center for SUNY-Morrisville was not able to secure funding. Morrisville is now considering what to do with the building. One option is to repair and sell the building, others include a maker's space or use it as a training facility.
- The Oxford RoboRave application is awaiting funding from the Federal Government. With the current Government shutdown Mr. Palmatier is concerned the funding will take a long time. Students from France, Japan, China and others have already committed to the event. Money to help plan the event will be needed soon.
- The DEC is looking for a proposal to display forestry products of New York State to show students what products New York has to offer. A student at Oxford has responded with a Requested for Proposal (RFP) and will be looking to utilize kits that show importance of forestry in New York.
- Mr. Palmatier would like to start a program that would show educators the industry fields available to students in Chenango County. This would help educators teach students skills that would allow them to get jobs locally. The program would start with Superintendents of schools first.
- Mr. Palmatier is working with Southern Tier 8 (SRT8) and the County Planning Department to develop an application for inclusive workforce development training.

**Privilege of the Floor:**

Mr. Butler stated that reappointments for planning board members is open. The recommendations will be made to the Chenango County Board of Supervisors.

Mr. Thomsen asked Mr. Larsen how much money was originally put into the railroad to reopen it. Mr. Larsen responded that the original cost of repairs was around \$5 million. Currently there is no definite plan to repair the railroad after damages caused by flash flooding. Mr. Butler responded that Jen Gregory of SRT8 was going to call NYS and request funding.

Mr. Flanagan stated that his engineering firm is working on a project for improvements of the Norwich museum district. Right now they are having difficulty securing funding for the project that doesn't require a high match of funds. An estimated \$1 million would be needed to complete phase one of the project. The projects phases might have to be broken in half in order to have the funds available. The project will do streetscape improvements such as sidewalks, lighting, tree planting, crosswalks, and garbage cans to the museum district.

Sup. Seneck stated that he would update the group when the NYSERDA wind energy training is rescheduled.

With no further comments discussion ended at 8:52 a.m.

**NEXT MEETING: February 12 at 8:15am**

Minutes recorded and prepared by Rena Doing, Senior Planner and Corey Katusha, Planner.

**CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD**

**SUMMARY OF MEETING Minutes  
February 12, 2019  
Board of Supervisors Chambers**

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
Paul Thomsen George Seneck, Sup. Michael Flanagan Bob Davis Perry Owen	Ted Guinn Steve Palmatier Alex Larsen Sally Chirlin	Shane Butler, Director Rena Doing, Senior Planner Corey Katusha, Planner	Karol Kucinski Canice Paliotta	Paul Romahn Tom Grace, Sup.

**Reorganization:**

Mr. Guinn motioned to appoint Mr. Thomsen as Chair of the Planning and Development Board; seconded by Sup. Seneck. Members voted all ayes, motion carried.

Mr. Guinn motioned to appoint Mr. Davis as Vice Chair of the Planning and Development Board; seconded by Ms. Chirlin. Members voted all ayes, motion carried.

Mr. Davis motioned to appoint Mr. Owen as Secretary of the Planning and Development Board; seconded by Mr. Guinn. Members voted all ayes, motion carried.

Mr. Thomsen motioned to appoint Mr. Guinn as Chair of the 239 Review Committee; seconded by Sup. Seneck. Members voted all ayes, motion carried.

Mr. Guinn motioned to appoint Sup. Seneck as Vice Chair of the 239 Review Committee; seconded by Mr. Thomsen. Members voted all ayes, motion carried.

**Old Business:**

Chairman Thomsen called the monthly County Planning Board meeting to order at 8:24 a.m.

**Planning Board Minutes:**

Sup. Seneck motioned to approve the November 14, 2018 minutes; Seconded by Mr. Owen. Members voted all ayes, motion carried.

Mr. Guinn motioned to approve the December 11, 2018, 239 minutes; Seconded by Mr. Davis. Members voted all ayes, motion carried.

**New Business:**

**Clean Energy Communities:**

Mr. Butler stated that Chenango County was designated a Clean Energy Community by NYSEERDA. A notice was recently posted in the Evening Sun newspaper about the County being designated. The Planning Department has met with Julie Gates of Public Facilities and Terry Carroll with Cornell to review the application process. The due date for the application is April 15 to receive the \$150,000 grant. The application will be submitted earlier so that corrections can be made before the due date.

Mr. Davis asked what project the \$150,000 will be used for. Mr. Butler stated the money will be used for a new HVAC system for the Department of Social Services and controls for the County Office Buildings. Mr. Thomsen asked if any

funding would go towards putting solar panels on the County Office Building. Mr. Butler stated that wasn't going to be part of this project.

### **Transportation:**

The Board of Supervisors approved the contract with Mobility Management of South Central New York (MMSCNY). The planning department is working on developing a coordinated transportation plan. Meetings with interested parties and providers have been scheduled to help develop the plan. Mr. Thomsen asked what providers have been involved. Mr. Butler responded that First Transit, Catholic Charities, Getthere by MMSCNY, and others have been involved. Ms. Paliotta asked if any public outreach has occurred. Mr. Butler stated that there will be more public outreach as the plan is developed but it's too early in the process to have any outreach now.

### **Consultant's Report: (Mr. Palmatier)**

- 3 reports came out recently related to Chenango County. The Appalachian Regional Commission (ARC) resiliency report, Commerce Chenango Director Steve Craig's Economic report, and the Age of the Region report. Mr. Palmatier was surprised to see that Chenango County did so well coming out of the recession considering the low numbers of staff. Mr. Palmatier stated that over half of the workforce is over the age of 55 and will be looking to retire in the near future. Concerns over developing a new group of workers to fill those jobs is growing.
- Mr. Palmatier led a conference call with Jake Jacobs a biology teacher for TC3 and Lindsey Lefevre of SUNY Morrisville on pharmaceuticals. Members from Chenango Memorial Hospital (CMH), Kerry, Alvogen and others were present on the call. Mr. Palmatier is looking into a program that would introduce students into the pharmaceuticals industry at SUNY Morrisville in the fall.
- Mr. Palmatier is working with a group of finance companies to develop a program at SUNY Morrisville to introduce students to financial investment careers.

### **Privilege of the Floor:**

**Ms. Chirlin** asked if there has been any conversation at the meeting about the expansion off CMH. Ms. Chirlin stated that her recent experience with CMH was positive and she found the staff friendly and attentive. Mr. Owen agreed with Ms. Chirlin based on his past experience with the care he received at CMH. Mr. Palmatier stated CMH goal is to bring services back that are lacking such as oncology.

**Ms. Paliotta** stated that the IC2 educational meeting will be held on May 1<sup>st</sup> at the Oxford School. She asked if anyone was interested in attending and to let her know so they receive an invitation to the meeting.

**Ms. Chirlin** asked if there was any update on the Camp Pharsalia property. Mr. Palmatier stated that no update is available and that three NYSDOT right of ways on the property need to be released.

**Mr. Thomsen** asked Mr. Larsen if there was any updates on re-opening the railroad. Mr. Larsen stated that no update was available at this time and the Federal Government shutdown has tied things up. The railroad was severely damaged and shutdown after flash flooding damaged sections last summer.

**Mr. Owen** stated the ARC report on resiliency showed the importance of small business to a local economy. Mr. Owen felt that support of small businesses and workforce development would make the County more resilient.

**Sup. Seneck** stated that the High Bridge Wind Farm project in Guilford is moving along. NYSERDA intervenor funding is now available that the PSS is submitted. Sup. Seneck felt that the public comment period for the project seems short. A public hearing is tentatively scheduled for March 20 at the Guilford Town Hall. Thursday the Town of Guilford will be meeting with the County's IDA to go over pilot programs. Guilford is

working with the law firm Coughlin & Gerhart for legal advice on the wind project. The Town of Guilford will be updating its comprehensive plan to include wind power and adopting a local law on wind power.

**Mr. Guinn** stated that during a recent visit to a Harley Davidson motorcycle plant all the forklifts in operation came from the Raymond Corporation in Greene. Walmart has brought forward plans to develop a curbside grocery pickup on its lot. Ms. Doing stated she passed the information on to County Code Enforcement as well.

With no further comments or business, the meeting was adjourned at 8:55 a.m.

**NEXT MEETING: March 12 at 8:15am**

Minutes recorded and prepared by Rena Doing, Senior Planner and Corey Katusha, Planner.

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**CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD**

**SUMMARY OF MEETING Minutes  
March 12, 2019  
Board of Supervisors Chambers**

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
Paul Thomsen Perry Owen Paul Romahn Tom Grace, Sup.	Ted Guinn Steve Palmatier Alex Larsen Sally Chirlin	Shane Butler, Director Rena Doing, Senior Planner Corey Katusha, Planner	Karol Kucinski Canice Paliotta	Michael Flanagan Bob Davis George Seneck, Sup.

**Old Business:**

Chairman Thomsen called the monthly County Planning Board meeting to order at 8:18 a.m.

**Planning Board Minutes:**

Mr. Guinn motioned to approve the February 12, 2019 minutes; Seconded by Mr. Owen. Members voted all ayes, motion carried.

Mr. Owen motioned to approve the February 12, 2019, 239 minutes; Seconded by Mr. Guinn. Members voted all ayes, motion carried.

**New Business:**

**NYSDOT Training Topics:**

Mr. Butler stated that the County will be hosting a New York State training for Planning Board members on May 2<sup>nd</sup>. The trainings offered cover a range of topics, but some the State recommended included SEQR basics, blight, floodplain planning, and use variances. Mr. Butler asked the group if they had any preference on which training should be held. Mr. Guinn felt that the training on the new SEQR guidelines would be beneficial. Projects like solar and wind are requiring more local governments to follow the SEQR regulation. As the training date gets closer the Towns, Villages and City in the County and surrounding areas will get an invite.

**Social Media Update:**

Mr. Butler stated that the Planning Department recently made a Facebook page. The page will be used to promote grants and other programs the Planning Department is involved with. Grants that the County has applied for and not awarded have noted that the public outreach seems to be lacking. Specifically for low to very low income persons defined by HUD Section 3. Currently an announcement for Appalachian Regional Commission (ARC) grant informational session is on the page. Ms. Paliotta commented that the County website is difficult to navigate and that Facebook would be easier for people to find information.

**Clean Energy Communities:**

The application for the Clean Energy Communities grant is due on April 7<sup>th</sup>. The Planning Department is working with Julie Gates of Public Facilities, Terry Carroll of CCE, and Postler and Jaeckle Corp to submit an application.

**Transportation:**

The Planning Department is partnering with Mobility Management of South Central New York (MMSCNY) to develop a volunteer driver program. The project is on hold until the legal liability issue can be worked out.

Mr. Guinn asked if the program would be using the County's insurance. Mr. Butler responded that MMSCNY would be handling the insurance for the program.

Ms. Paliotta asked if the program would serve Veterans and if the Planning Department was doing any recruitment for a driver for disabled American Veterans (DAV) vans. Mr. Butler stated that the program would be used to help people get to medical appointments. Without a program in place it is too early to recruit drivers without the promise of a program.

**Consultant's Report: (Mr. Palmatier)**

- Mr. Palmatier displayed the AC-DC portable unit made by Amatrol that is used to train students on electrical circuits. The unit teaches students basic electrical circuit knowledge and the tools used to test electrical circuits.
- A manufacturing training at SUNY-Morrisville is scheduled to help the Asset Limited, Income Constrained, and Employed (ALICE) population. The training teaches those in attendance basic skills to be employed in manufacturing businesses like Raymond in Greene. The program has been picked up by the Manufacturers Association of Central New York (MACNY).
- Speaking with Chairman of the Board of Supervisors Mr. Wilcox; Mr. Wilcox would like to see funding for youth and high school graduates.
- An orientation at SUNY-Morrisville campus in Norwich resulted in eight people interested in teaching a portion of the program. Mr. Palmatier is looking for not only professors with education backgrounds, but people who have worked in the industry and could teach the skills needed. Tompkins-Cortland Community College is also interested in the program.
- RoboRAVE has grown to over 60 teams and seven foreign countries. Oxford students are being used as ambassadors to the students from foreign countries and are learning about their culture to help them when they arrive. Mr. Palmatier is hoping to host a college fair in the Oxford school cafeteria during the event.

Mr. Thomsen asked if the training program could be brought to each school in the County. Mr. Palmatier stated that he is interested in bringing a program to schools. Specifically to schools with a decent shop classroom and do a blended training program afterschool for adults and kids. The program would be used to upgrade skills and provide a pathway to employment. Mr. Butler stated that might be a good project for ARC grant funding.

Ms. Chirlin asked what SUNY-Morrisville should do to be more successful in the County. Mr. Palmatier felt that if the college was to get more specialized in the areas of insurance and financing, medical/healthcare, and manufacturing it would be more successful.

**Privilege of the Floor:**

**Mr. Kucinski** stated that Adam Flint, Director of Clean Energy Programs at Binghamton Sustainability Coalition, is having an outreach program at the Bohemian Moon on May 14<sup>th</sup>. The outreach program discusses energy savings programs and information about home energy audits, heat pumps, and other programs.

**Ms. Paliotta** asked if there was enough space at SUNY-Morrisville for the suggestions Mr. Palmatier has made. Mr. Palmatier responded that SUNY-Morrisville already has a Nursing program offered and that they do have room to expand.

With no further comments or business, the meeting was adjourned at 9:00 a.m.

**NEXT MEETING: April 9 at 8:15am**

Minutes recorded and prepared by Rena Doing, Senior Planner and Corey Katusha, Planner.

**CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD**

**SUMMARY OF MEETING Minutes  
April 9, 2019  
Board of Supervisors Chambers**

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
Paul Thomsen Paul Romahn Tom Grace, Sup. George Seneck, Sup.	Ted Guinn Steve Palmatier Alex Larsen Bob Davis	Shane Butler, Director Rena Doing, Senior Planner Corey Katusha, Planner	Karol Kucinski Canice Paliotta	Michael Flanagan Sally Chirlin Perry Owen

**Old Business:**

Chairman Thomsen called the monthly County Planning Board meeting to order at 8:16 a.m.

**Planning Board Minutes:**

Mr. Guinn motioned to approve the March 12, 2019 minutes; Seconded by Mr. Romahn. Members voted all ayes, motion carried.

Mr. Romahn motioned to approve the March 12, 2019, 239 minutes; Seconded by Mr. Guinn. Members voted all ayes, motion carried.

**New Business:**

**NYSDOT Training Topics:**

Mr. Butler stated that the County will be hosting a New York State training for Planning Board members on Thursday May 2<sup>nd</sup> from 4:30-8:45pm. The training will be held at the SUNY Morrisville Norwich campus and will cover SEQRA basics and Solar Energy Regulation. Mr. Katusha stated that 41 people have signed up so far and 25 out of the 41 are from local governments in Chenango County.

**Clean Energy Communities:**

The application for the Clean Energy Communities grant was due on April 7<sup>th</sup>. The Planning Department requested a two month extension to make sure the grant was ready. The final application is now due on June 7<sup>th</sup>. The grant application is being reviewed by Terry Carroll of Cornell and Julie Gates of the County's public facilities. Once those two have reviewed the application and are satisfied it will be sent to NYSERDA.

Mr. Guinn asked if the project is going to be tied in with proposed building remodel of the 1960's (DMV wing) wing of the building. Mr. Butler responded that some of the work will be in the 1960's wing, but most will take place in the 1991 wing (DSS Wing) of the building.

**Transportation:**

The Planning Department is working to develop a coordinated transportation plan. Regular meetings have been scheduled with stakeholders to help and develop the plan. A rough draft will hopefully be ready soon. The department has developed a couple of surveys to help gather information from employers and transportation providers. Currently the surveys are being looked over by Bill Wagner of MMSCNY for revisions.

**Consultant's Report: (Mr. Palmatier)**

- Recently a 2 week boot camp was held with eight students attending. The boot camp was used to upgrade the skills of the local workforce.
- A job fair will be held in July at SUNY Morrisville.

- The training program at Corning is going well. Corning would like to have a second training with more of a higher level of training offered in June. Unison would like a training for 100 employees.
- Four internships are available at Unison for college students with engineering degrees. Mr. Palmatier was hoping schools would keep a record of local kids who went on to college in an engineering field. No school or even DCMOBOCES keeps such a record. Mr. Palmatier feels that such a database would help employ and retain more local people.
- RoboRave was held at the Oxford School last weekend. 174 students from 11 regional schools attended as well as students from foreign countries. The RoboRave program will continue to be offered in the Oxford School. Mr. Palmatier has recently heard that Chenango Valley Schools in Broome County are interested in starting a private program.
- The SUNY Morrisville program is working out details on how college credits can be offered as a completion for parts of the program.

Mr. Butler stated that perhaps a good way to keep track of high school graduates is to have an alumni website like most colleges do. This allows the student to post information and accomplishments.

**Privilege of the Floor:**

**Mr. Guinn** asked for an update regarding a 239 review of a local law in the Town of Pharsalia. Mr. Katusha stated that the town had approved the local law and that they would try and not levee the financial burden to the County. The Town was going to send a letter, but had not. (See 239 review minutes for March 12, 2019 for more information)

**Mr. Thomsen** asked if any updates are available regarding the solar projects in Chenango County. Mr. Butler responded that no updates are available at this time. Mr. Guinn stated that he hasn't heard any new developments but a company from Buffalo contacted him about another project recently.

Sup. Senek stated that two solar projects in Greene and Guilford are in initial talks. The company is trying to find a way to get past having to notify the towns and work with the local IDA.

Mr. Thomsen asked if any update to the railroad was available. Mr. Larsen stated that a couple of funding sources that were discussed would not work for the project. The current idea is to apply for another EDA funding grant but that is a long process to secure funding.

With no further comments or business, the meeting was adjourned at 8:32 a.m.

**NEXT MEETING: May 14 at 8:15am**

Minutes recorded and prepared by Rena Doing, Senior Planner and Corey Katusha, Planner.

**CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD**

**SUMMARY OF MEETING Minutes  
May 14, 2019  
Board of Supervisors Chambers**

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
Paul Thomsen Paul Romahn Tom Grace, Sup. George Seneck, Sup.	Ted Guinn Perry Owen Sally Chirlin Bob Davis	Shane Butler, Director Rena Doing, Senior Planner Corey Katusha, Planner	Karol Kucinski Canice Paliotta Stephen Bentley	Michael Flanagan Alex Larsen Steve Palmatier

**Old Business:**

Chairman Thomsen called the monthly County Planning Board meeting to order at 8:18 a.m.

**Planning Board Minutes:**

Mr. Guinn motioned to approve the April 9, 2019 minutes; Seconded by Mr. Romahn. Members voted all ayes, motion carried.

Sup. Grace motioned to approve the April 9, 2019, and May 3 2019, 239 minutes; Seconded by Mr. Davis. Members voted all ayes, motion carried.

**New Business:**

**Complete Count Committee:**

Mr. Butler stated that it has been ten (10) years sense the last census. The next census is coming up in 2020 and the Planning Department is looking to start a Complete Count Committee. The goal of the committee will be to increase awareness and participation. The Planning Department is looking for volunteers that would serve on the committee to help.

**Consultant's Report:**

Mr. Palmatier was absent for the meeting, no report was available.

**Greater Transparency Resolution:**

Ms. Chirlin shared a drafted resolution by Todd Dryer titled "Request for Greater Transparency in Legislative Affairs of Chenango County Board of Supervisors". Ms. Chirlin is looking for greater transparency from the County with a public comment period during the Board of Supervisors meeting and posting of minutes and agendas on the County website.

Ms. Chirlin is also looking for transparency regarding the Town of Pitcher Supervisor being accused of stealing money from the Town.

Sup. Seneck stated at the Town of Guilford having an effective website to post meeting minutes, and upcoming agendas is beneficial. Having a policy in place for public comment is can add time to the meetings, but public input on projects in the Town is beneficial. However, it does add to meeting times and the right policies need to be in place. Education for the public on what local governments can do and what the state is needed

Sup. Grace stated that the Town of Columbus has a website that he maintains and feels it is easy to post minutes on the website. Sup. Seneck stated that keeping people informed is becoming more difficult with newspapers closing and the lack of internet service.

Mr. Butler stated that the County's Information Technology (IT) Department is short staffed currently and is unable to post minutes and agendas quickly. Most committee chairs allow for a public comment period.

Mr. Owen stated that he was in favor of the motion in principle but that issues needed to be worked out so that the public comment period was not too long.

Discussion followed regarding the Town of Pharsalia situation.

**Sup. Seneck made a motion to refer the resolution "Request for Greater Transparency in Legislative Affairs of Chenango County Board of Supervisors" to the Planning Committee for review; Seconded by Sup. Grace. Members voted all ayes, motion carried.**

**Privilege of the Floor:**

Ms. Paliotta voiced her support for the transparency resolution. Stating that some committee chairs don't allow for public comment. The County's website is confusing and cumbersome to use and at the meetings it can hard to hear some supervisors talking. Ms. Paliotta stated that the Town of Oxford has a public comment period and posts a generic agenda for meetings.

Sup. Grace stated that a new roof has been put on the Town of Columbus offices. Sup. Grace stated his disgusts with Chobani and the piolet agreement with the IDA.

Mr. Owen stated that when he was on Norwich School Board a system of checks and balances where in place to insure he was documenting his reimbursements properly. A system of checks and balances for budgetary issues is beneficial.

Sup. Seneck stated that the Town of Guilford held its first public hearing for the updated comprehensive plan. The main concern was with data in the plan that referenced support for alternative energy specifically wind energy. The town is still working on a local energy law.

Mr. Romahn asked if anyone has expressed interest in the vacant position on the Planning Board. Mr. Butler stated that no one has expressed interest currently.

With no further comments or business, the meeting was adjourned at 9:00a.m.

**NEXT MEETING: June 11 at 8:15am**

Minutes recorded and prepared by Rena Doing, Senior Planner and Corey Katusha, Planner.

**CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD**

**SUMMARY OF MEETING MINUTES  
June 11, 2019  
Board of Supervisors Chambers**

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
Paul Thomsen George Seneck, Sup. Perry Owen Paul Romahn Tom Grace, Sup. Alex Larsen Michael Flanagan	Bob Davis Sally Chirlin Steven Palmatier	Shane Butler, Director Rena Doing, Senior Planner Corey Katusha, Planner	Canice Paliotta	Ted Guinn 1-vacancy

Chairman Thomsen called the monthly County Planning Board meeting to order at 8:20 a.m.

**Old Business:**

**Planning Board Minutes:**

Mr. Romahn motioned to approve the May 14, 2019 minutes; Seconded by Sup. Seneck. Members voted all ayes, motion carried.

Mr. Owens motioned to approve the May 14, 2019 “239” minutes; Seconded by Sup. Seneck. Members voted all ayes, motion carried.

**New Business:**

**IRT (Innovative Readiness Training)**

Mr. Butler commented on the IRT program scheduled July 11-20, 2019 at the Norwich City Middle/Senior School complex. All Physicians, Dentists, Veterinarians and their assistants are licensed, practicing military personnel. This is a military training and no local medical, dental or veterinary staff provide any services.

- The Veterinary appointments for Spay/Neuter are filled, if more become available individuals on a waiting list will be contacted. Rabies vaccinations for domestic cats and dogs will be available for walk-ins.
- Dental appointments are still available for fillings and extractions.
- Medical exams are available for walk-ins.
- United Way is soliciting volunteers for 4 hour blocks throughout the event. Interested volunteers can call United Way (607) 334-8815 to schedule.

**Consultant’s Report:**

Mr. Palmatier reported on the following:

- He recently attended the “Society of Engineers” show in Massachusetts to check out at the latest electronics and equipment/ideas that may be helpful for establishing a “Maker-Space” program. Unadilla Valley and Oxford School Districts are considering establishing a “Maker-Space” program.
- Students in the Otselic Valley School District Economics class are working on a project to help offset poverty. They have developed a phone App with links to: employment opportunities, transportation, child care, etc. to

assist individuals and families living in poverty or borderline poverty. This project will continue updating into 2020.

- UNISON is using a hand held computerized scanning unit to inspect parts for any defects.
- SUNY Morrisville is currently researching a potential Lithium Ion battery project, in addition to a “Start-Up NY” project focusing on HEMP.
- June 18, 2019, Commerce Chenango will be sponsoring an “Energy Conservation” program. A group of Start-Up businesses, from the Kauffman building in Binghamton NY, will be demonstrating energy saving equipment to Chobani, Raymond Corporation and any other interested companies.
- June 25, 2019: A “Heat Smart” program, sponsored by “Southern Tier Solar Works” , will be offered at the Genegantslet Golf Course.

### **Privilege of the Floor:**

- Mr. Katusha stated the Chenango County Planning Department has revised the “239 Review Guide”. He asked everyone to review the revisions and submit any additions, corrections or comments.
- Ms. Paliotta commented on the “Drivers of Poverty” presentation at the recent Board of Supervisors meeting. She felt the Supervisors focused on young people not the project. She also questioned the status of the County Transportation Plan as Mr. Wagner had stated no Transportation Grants are available for the Chenango County as there is no County Transportation Plan. Mr. Butler commented a County Transportation Plan is in process.
- Mr. Palmatier commented some School Districts are offering Child Care to help families offset cost.
- Mr. Larsen was asked to comment on Assemblyman Crouch’s Railroad article relating to importance of infrastructure. He stated he will be checking with Mr. Craig at Commerce Chenango regarding any future plans for the Railroad corridor to address Assemblyman Crouch’s article.
- Mr. Flanagan stated the Museum District project in the City of Norwich is moving forward. They have reached out to local organizations for financial support. Mr. Thomsen suggested contacting Chobani as they have been very supportive in the County.
- Mr. Owen commented on the poverty issue and felt the NYS taxing system could be detrimental to “The Welfare to Work” programs. Possibly consideration should be given to include a tax waiver on the “Earned Income Tax” for at least a minimal time to help individuals move forward.
- Supervisor Seneck commented on the proposed “Calpine Wind Project” in the Town of Guilford. The proposal is in the early stages and there are considerable misconceptions. At this time there has been no additional information from the State. The Town is working on the 5-year update of their Comprehensive Plan. The Town had a 25% response to their survey. The Town has also prepared a draft Energy Law which is available for review.
- Ms. Chirlin commented when North Norwich prepared their Comprehensive Plan they had face to face meetings for comments and feedback.

With no further comments or business, the meeting was adjourned at 9:05 a.m.

**NEXT MEETING: July 9, 2019 at 8:15 a.m.**

Minutes recorded and prepared by Rena Doing, Senior Planner.

**CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD**

**SUMMARY OF MEETING MINUTES  
July 9, 2019  
Board of Supervisors Chambers**

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
Paul Thomsen George Seneck, Sup. Perry Owen Paul Romahn Tom Grace, Sup. Alex Larsen Michael Flanagan	Bob Davis Sally Chirlin Steven Palmatier	Shane Butler, Director Rena Doing, Senior Planner Corey Katusha, Planner	Canice Paliotta Karol Kucinski	Ted Guinn  1-vacancy

Chairman Thomsen called the monthly County Planning Board meeting to order at 8:18 a.m.

**Old Business:**

**Planning Board Minutes:**

Mr. Romahn motioned to approve the June 11, 2019 minutes; Seconded by Mr. Owen. Members voted all ayes, motion carried.

Sup. Seneck motioned to approve the June 11, 2019 “239” minutes; Seconded by Mr. Owen. Members voted all ayes, motion carried.

**New Business:**

**IRT (Innovative Readiness Training)**

Mr. Butler commented on the “Greater Chenango Cares”, IRT program scheduled July 11-20, 2019 at the Norwich City Middle/Senior School complex.

- The Veterinary appointments for Spay/Neuter are filled, if more become available individuals on a waiting list will be contacted. Rabies vaccinations for domestic cats and dogs will be available for walk-ins.
- Dental appointments are still available for fillings and extractions.
- Medical exams, Visual exams and Dental cleanings are available for walk-ins.
- United Way is soliciting for an additional 43 volunteers to cover 4 hour blocks assisting with parking, the Reading Nook, and runners to the various service areas throughout the event.

**Transportation Project:**

The Chenango County Planning Department continues to work on preparing a County Transportation Plan. There has been minimal response to the transportation survey sent to community organizations and businesses in the area. This is found to be true with surveys.

### **Consultant's Report:**

Mr. Palmatier reported there has been little happening since last month's meeting.

- There continues to be some progress relating to the SUNY Morrisville, Unison and Raymond Corp. training projects.
- NYSDEC has been working with the SUNY Morrisville Forestry Management program modeling logging management after Texas and Maryland projects.
- SUNY Broome and SUNY Oneonta considering developing Business Writing and Psychology programs as addition to workforce training education.

### **Privilege of the Floor:**

- Mr. Larsen provided an update on the potential of reopening the railroad through Chenango County. The company indicated the issue will be resolved this year and may not require any additional grant funds. No additional information was provided.
- Supervisor Grace asked for review of process for passing a local law. The Town of Columbus is proposing adoption of a "Solar Law". There are no solar projects proposed at this time, should the Town be approached on any proposed project they feel it is important to be proactive. Supervisor Grace was advised of the sequence for adopting a local law. The Town prepares the SEQRA determining if it has a Positive or Negative impact on the environment. A Public Hearing is held on the SEQRA before moving forward. [Helpful resource: N.Y. Municipal Home Rule Law 20-Article 3 Section 20](#)
- Ms. Chirlin commented the No. Norwich Planning Board approved the "Alvogen" construction project. Mr. Butler commented there was nothing submitted or discussed with the County Planning Board about this project. He suggested Ms. Campbell, Planning Board Chairperson, follow up with County Planning. Ms. Chirlin commented on the good job the County Highway Dept. has been doing patching and resurfacing County roads. There was discussion relating to recent articles relating to vacant properties around the County.

With no further comments or business, the meeting was adjourned at 8:42 a.m.

**NEXT MEETING: August 13, 2019 at 8:15 a.m.**

Minutes recorded and prepared by Rena Doing, Senior Planner and Corey Katusha, Planner.

**CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD**

**SUMMARY OF MEETING MINUTES  
August 13, 2019  
Board of Supervisors Chambers**

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
Paul Thomsen George Seneck, Sup. Perry Owen Paul Romahn Tom Grace, Sup. Alex Larsen	Bob Davis Sally Chirlin Steven Palmatier	Shane Butler, Director Rena Doing, Senior Planner Corey Katusha, Planner	Canice Paliotta Karol Kucinski Sup. Pete Flanagan Concerned Citizens of Guilford	Ted Guinn Michael Flanagan 1-vacancy

Chairman Thomsen called the monthly County Planning Board meeting to order at 8:16 a.m.

**Old Business:**

**Planning Board Minutes:**

Mr. Romahn motioned to approve the June 11, 2019 minutes; Seconded by Mr. Owen. Members voted all ayes, motion carried.

Sup. Seneck motioned to approve the June 11, 2019 “239” minutes; Seconded by Mr. Owen. Members voted all ayes, motion carried.

**New Business:**

**Transportation Project:**

The Chenango County Planning Department continues to work on preparing a County Transportation Plan. The Planning Department attended Senior Day at the Chenango County Fair and handed out around twenty-five (25) Getthere transportation brochures. The volunteer driver program has started; Getthere has collaborated with the Volunteer Transportation Center Inc. (VTC) to provide driver training and coordination. Drivers receive a tablet to track mileage and manage trips; drivers are reimbursed mileage at the IRS reimbursement rate.

**2020 Census**

The Planning Department is collaborating with other community representatives and a Census Department representative for a complete count committee. The committee hopes to increase the response rate of those who receive the census in Chenango County. Mr. Butler stated the Planning Department uses census information to apply for grants. Census representative Katherine Dillon presented to the Board of Supervisors on Monday August 12<sup>th</sup> about the importance of the census.

Mr. Thompsen asked about the Chenango County Cares IRT event.

### **IRT (Innovative Readiness Training)**

Mr. Butler commented on the “Greater Chenango Cares”, IRT program scheduled July 11-20, 2019 at the Norwich City Middle/Senior School complex.

- \$370,572.74 worth of no cost medical services were provided this year. Cortland County had \$700,000 worth of no cost medical services.
- There are some discrepancies in the number. All eyeglasses were made in Cortland County. The Chenango County event was told there would be no dental cleanings. The military came with two (2) hygienists who came to do cleanings without communicating. They could have been used to provide more services.
- Over the past three (3) events, the IRT has provided around \$2.5 million worth of no cost medical services.

Sup. Seneck asked if people did not know about the event. Mr. Butler stated that it was in newspapers, on the radio, Facebook, there was a billboard up, and local news covered the event on media day. Mr. Butler stated that there are limited media outlets in Chenango County to broadcast events. Sup. Seneck asked if transportation was an issue. Mr. Butler stated that Getthere was providing transportation to the event but was not providing same day services. People would have to take a cab or the bus to the event if they did not have their own transportation.

### **Consultant’s Report:**

Mr. Palmatier reported updates since last month’s meeting.

- The Chenango Blues Fest will take place this weekend on August 16<sup>th</sup> and 17<sup>th</sup>.
- Chenango Memorial Hospital (CMH) has undergone renovation to update the facility. Current completed updates are a new pharmacy and an oncology center. The renovations are to better serve the needs of the community.
- Of the Seven (7) students from the Morrisville training program four (4) are now employed in manufacturing, one (1) will be employed soon and two (2) others are employed but not in the manufacturing field. Mr. Palmatier felt the program was successful.
- Mr. Palmatier is looking to hold another training in October and focus on those who are twenty-four (24) and younger.
- Unadilla Valley (UV) is collaborating with SME to offer workforce skills in manufacturing and college credit this would make UV the third (3<sup>rd</sup>) school in New York State to collaborate with SME. See [www.SME.org](http://www.SME.org) for more information on SME.
- Employers have been too busy to host another workforce training.

Mr. Butler asked Mr. Larsen if there was an update on the railroad. Mr. Larsen did not have one at this time.

### **Privilege of the Floor:**

**Ms. Paliotta** asked if there was someone interested in subsidizing transportation for the elderly. Mr. Butler stated that Getthere does provide transportation assistance and that the volunteer driver program is being developed for those that cannot afford transportation costs. Ms. Paliotta asked for an update on Camp Pharsalia and if public comment was needed to push the state in releasing the facility. Mr. Butler stated that because it is a State owned facility and due to an issue with a NYSDOT ROW the facility has not been released. The public is more than welcome to write letters and comment to push for its release.

**Mr. Owen** praised CMH and the services it provides to the community. Ms. Chirlin agreed.

**Ms. Chirlin** stated that Michael Foor-Pessin an educator at Otselic Valley and SUNY Morrisville would be hosting a talk relating to student interactions. The event will be Friday August 16<sup>th</sup> from 9am to 1pm at the SUNY Morrisville Norwich campus.

**Mr. Dan Harrington** of Concerned Citizens of Guilford shared a letter from the groups lawyer Gary Abraham. The letter stated that due to the Town of Guilford incorrectly classifying the proposed Renewable Energy Law as an unlisted action, the Chenango County GML 239 review committee could not review the project. This is because the SEQR was not fully completed and the short form EAF that was submitted is not the correct form and instead should be the long form EAF. Mr. Abraham also included supporting materials and case law decisions.

**Sup. Flanagan** stated to his knowledge the stipulations Calpine had for the Town of Guilford raised some questions. It was to Sup. Flanagan's knowledge that the Town did not receive any feedback from its comments to the stipulations. Sup Seneck from the Town of Guilford stated there has not been a response yet. Sup. Flanagan stated that due to the project being run by the State, there is no local control and that goes against the New York State home rule law. Sup. Flanagan stated that during the natural gas development the home rule law was a major sticking point. However, with this current renewable energy project it does not seem to be a topic of discussion. Sup. Flanagan stated that he is not personally in favor of the windmills; stating the aesthetic view of them, the subsidizes that make them profitable at the expense of taxpayers, and the impact to wildlife specifically bird and bat populations.

**Sup. Grace** stated that the law of Compulsory Integration. Compulsory Integration was a law passed in August of 2005 during the oil and gas boom in New York State. The law required landowners to elect an option for how the unleased acreage in an oil and gas well area will be intergraded with other properties in the area. For more information see NYSDEC website "Well Spacing and Compulsory Integration Landowner Option Guide" (<http://www.dec.ny.gov/energy/1590.html>). Mr. Palmatier did not feel that Sup. Grace understood the law appropriately.

With no further comments or business, the meeting adjourned at 8:38 a.m.

**NEXT MEETING: September 10, 2019 at 8:15 a.m.**

Minutes recorded and prepared by Rena Doing, Senior Planner and Corey Katusha, Planner.

**CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD**

**SUMMARY OF MEETING MINUTES  
September 10, 2019  
Board of Supervisors Chambers**

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
Paul Thomsen George Seneck, Sup. Perry Owen Paul Romahn Tom Grace, Sup. Alex Larsen	Bob Davis Sally Chirlin Steven Palmatier Ted Guinn	Rena Doing, Senior Planner Corey Katusha, Planner	Canice Paliotta Karol Kucinski	Michael Flanagan 1-vacancy

Chairman Thomsen called the monthly County Planning Board meeting to order at 8:16 a.m.

**Old Business:**

**Planning Board Minutes:**

Sup. Seneck motioned to approve the August 13, 2019 minutes; Seconded by Mr. Romahn. Members voted all ayes, motion carried.  
Mr. Romahn motioned to approve the August 13, 2019 “239” minutes; Seconded by Mr. Davis. Members voted all ayes, motion carried.

**New Business:**

**Transportation Project:**

The Chenango County Planning Department continues to work on preparing a County Transportation Plan. Ms. Doing stated that a draft of the plan is now available. Ms. Doing will be sending out an electronic version for members to comment on shortly.

**2020 Census**

The Planning Department is collaborating with other community representatives and a Census Department representative for a complete count committee. The committee hopes to increase the response rate of those who receive the census in Chenango County. Ms. Doing stated the Planning Department hosted a meeting last month but not many attended. Mr. Thomsen asked if the census was still looking for census takers. Ms. Doing stated that they were and that it is a paid position. Mr. Katusha added that for the City of Norwich census, takers are not needed but for the western part of the County, there is still a need. Mr. Palmatier stated that the census recruiter was at Blues Fest and has been to other events in the area.

**Consultant's Report:**

Mr. Palmatier reported updates since last month's meeting.

- A RoboRave event is scheduled for Oxford in March. Mr. Palmatier is expecting the event to grow by at least 50 teams.
- Unadilla Valley (UV) is collaborating with SME to become the third (3<sup>rd</sup>) school in NYS to do so. The partnership would focus education on manufacturing and engineering. Raymond Corporation is supporting the partnership. Mr. Palmatier is going to help UV set up a CNC Lathe and Milling machine sometime this month.
- A head of Goldman Sachs who is from the area is looking to invest money in the area. A meeting is scheduled this month to come up with development strategies.
- SUNY-Morrisville enrollment has increased this semester. Another workforce training will be held the end of October/ first (1<sup>st</sup>) of November. The training will focus on individuals around 25 years of age.

**Privilege of the Floor:**

**Mr. Thomsen** asked Mr. Guinn for an update on the Evans' Solar Facility. Mr. Guinn stated that he would be taking a tour of the facility in the next few days. A ribbon cutting ceremony is scheduled for September 26<sup>th</sup> with an open house to follow in the proceeding days. Mr. Guinn stated that the interconnect location was different from previously discussed. The site does not connect to the electrical transmission lines on the property, the interconnect is unsightly. Discussion followed on why the location was changed.

**Sup. Seneck** stated that the Town of Guilford would be holding its second (2<sup>nd</sup>) public hearing on the Renewable Energy Law in October.

**Ms. Chirlin** discussed the Compassionate Care Veterinary Hospital project up for 239 review.

**Sup. Grace** stated the Columbus Hotel is now open for business. The hours of operation are going to change shortly due to demand.

With no further comments or business, the meeting adjourned at 8:33 a.m.

**NEXT MEETING: October 8, 2019 at 8:15 a.m.**

Minutes recorded and prepared by Rena Doing, Senior Planner and Corey Katusha, Planner.

**CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD**

**SUMMARY OF MEETING MINUTES  
October 8, 2019  
Board of Supervisors Chambers**

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
Paul Thomsen George Seneck, Sup. Perry Owen Paul Romahn Alex Larsen	Bob Davis Sally Chirlin Ted Guinn	Shane Butler, Director Rena Doing, Senior Planner Corey Katusha, Planner	Canice Paliotta Karol Kucinski	Michael Flanagan Steven Palmatier Tom Grace, Sup. 1-vacancy

Chairman Thomsen called the monthly County Planning Board meeting to order at 8:17 a.m.

**Old Business:**

**Planning Board Minutes:**

Mr. Owen motioned to approve the September 10, 2019 minutes; Seconded by Sup. Seneck. Members voted all ayes, motion carried.

Mr. Romahn motioned to approve the September 10 “239” minutes; Seconded by Mr. Guinn. Members voted all ayes, motion carried.

Mr. Guinn motioned to approve the September 23 “239” minutes; Seconded by Mr. Romahn. Members voted all ayes, motion carried.

**New Business:**

**Transportation Project:**

The Chenango County Planning Department continues to work on preparing a County Transportation Plan. The final draft of the plan has been sent out for comments; comments are requested back by October 10. The plan will be presented at Planning Committee and the Board of Supervisors with a public hearing held in December. The plan is being developed so the County can take advantage of available transportation funds.

**Airport Day:**

Mr. Butler stated that Airport day would take place in June 2020 at the Lt. Warren Eaton Airport in Norwich. The event was canceled in 2019 due to the repaving of the airport apron. Mr. Butler stated the day would consist of an airshow along with the usual plane rides for small children. Mr. Owen felt the rides for the kids was beneficial and asked if they could be expanded as more of a feature.

**Consultant's Report:**

Mr. Palmatier did not attend the meeting therefore no update was available.

**Privilege of the Floor:**

**Mr. Kucinski** asked if the County Transportation Plan could be shared before the public hearing date. Mr. Butler stated that one would be sent out.

**Mr. Larsen** stated the railroad company had fixed one of the washouts in the Oxford area. They are still making patches elsewhere along the railroad due to the washouts. The railroad company seemed more interested in long-term fixes to the railroad washouts.

**Mr. Davis** asked about the status of the broadband buildout in the County. Mr. Butler stated that it was difficult to track and that the broadband study the County did was outdated. Mr. Butler stated that the County would unlikely do another study due to the cost and multiple errors in the first study. Sup. Seneck stated some NYS Senators are interested in developing a report for the Governor's office regarding broadband in rural areas. Sup. Seneck stated that it is difficult for local governments to track buildout locations and the lack of transparency with the project. Discussion followed regarding the broadband project.

**Mr. Guinn** discussed the approval of a recent solar project in the Town of Norwich. Mr. Thomsen asked about a building purchased by Catholic Charities to be used as a homeless shelter. Mr. Guinn responded that the due to funding the building would not be used as a homeless shelter but would be used as office space.

With no further comments or business, the meeting adjourned at 8:28 a.m.

**NEXT MEETING: November 13, 2019 at 8:15 a.m.**

Minutes recorded and prepared by Rena Doing, Senior Planner and Corey Katusha, Planner.

**CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD**

**SUMMARY OF MEETING MINUTES  
November 13, 2019  
Board of Supervisors Chambers**

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
George Seneck, Sup. Perry Owen Paul Romahn Ted Guinn	Bob Davis Tom Grace, Sup Steven Palmatier	Shane Butler, Director Rena Doing, Senior Planner Corey Katusha, Planner	Canice Paliotta Karol Kucinski	Michael Flanagan Alex Larsen Sally Chirlin Paul Thomsen 1-vacancy

Co-Chairman Robert Davis called the monthly County Planning Board meeting to order at 8:22 a.m.

**Old Business:**

**Planning Board Minutes:**

Sup. Seneck motioned to approve the October 8, 2019 minutes; Seconded by Mr. Romahn. Members voted all ayes, motion carried.

Mr. Guinn motioned to approve the October 8, 2019 “239” minutes; Seconded by Mr. Owen. Members voted all ayes, motion carried.

**New Business:**

**Transportation Project:**

Mr. Butler reported there will be a Public Hearing December 9, 2019 at the County Board of Supervisors meeting to adopt a County Transportation Plan. This will allow Chenango County, in conjunction with William Wagner “GetThere” Coordinator, to apply for grants through Chenango County instead of Tioga County.

**Hazard Mitigation Plan:** The County will be establishing a Steering Committee, made up of various County Departments to contract with a company to update the County Hazard Mitigation Plan which must be completed and approved prior to April 2022.

**Consultant’s Report:**

Mr. Palmatier reported:

- There continues to be some progress relating to the SUNY Morrisville, Unison and Raymond Corp. training projects.
- SUNY Binghamton has developed an export program that will be working with Golden Artists to expand exportation of their paint products to foreign markets. Madison and Chenango County see support of an Arts Program as a way to establish Economic Prosperity providing more opportunities to develop entrepreneurs and retain wealth in the area.

- Unadilla Valley School District has purchased a CNC Lathe to enhance training opportunities for their students.
- Oxford School District continues to move forward with the Robo Rave Program with plans to send a mixed team of students to compete in San Francisco, Cal., in April 2020.
- Otselic Valley School District is continuing to move forward with the SME program.
- Mr. Butler, Mr. Katusha and Mr. Palmatier attended an Energy Symposium which provided information on possible funding through NYSE&G for proposed expansion of Norwich Meadows packaging/residential project at the Chenango County Airport.

**Privilege of the Floor:**

- Ms. Paliotta questioned if the “County Bed Tax” funds could be used by County Planning for tourism. Mr. Butler stated the County has a Tourism contract with Commerce Chenango to oversee a Tourism Program. Ms. Paliotta also questioned if the original proposed SUNY Morrisville building on South Broad Street could be developed for upscale Senior Apartments. Discussion indicated the trend is for assisting Senior Citizens to “age- in- place” in the comfort of their home.
- The Ag Protection Board suggested contacting NYSE&G to check electric poles in the County to insure they are not rotting and unsafe.
- Mr. Owen suggested maybe the Towns in the County should reconsider their aversion to zoning, as there is more development in the County.
- Sup. Senek stated the Town of Guilford will be meeting with Spectrum to discuss receipt of a 2-1/2% franchise fee or approximately \$ 10,000, as Spectrum extends service into the Town.
- Mr. Guinn stated the Town of Norwich has been working on developing a Wind/Solar Law similar to the Renewable Energy law recently developed in the Town of Guilford.
- Mr. Romahn commented on the Texas Company “Any Acquisition” program utilizing capped natural gas wells to generate electricity using water. NYSDEC will oversee capping of a natural gas well to 2500 ft., in no designated natural gas formation. There are no chemicals involved in the process. There will be a pond onsite and concern was expressed the pond water could become stagnant.

With no further comments or business, the meeting was adjourned at 8:58 a.m.

**NEXT MEETING: December 10, 2019 at 8:15 a.m.**

Minutes recorded and prepared by Rena Doing, Senior Planner and Corey Katusha, Planner.

**CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD**

**SUMMARY OF MEETING MINUTES  
December 10, 2019  
Board of Supervisors Chambers**

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
Paul Thomsen George Seneck, Sup. Perry Owen Michael Flanagan Sally Chirlin	Bob Davis Tom Grace, Sup Steven Palmatier Alex Larsen	Shane Butler, Director Rena Doing, Senior Planner Corey Katusha, Planner	Canice Paliotta Karol Kucinski	Paul Romahn Ted Guinn 1-vacancy

Chairman Mr. Paul Thomsen called the monthly County Planning Board meeting to order at 8:16 a.m.

**Old Business:**

**Planning Board Minutes:**

Sup. Seneck motioned to approve the November 13, 2019 minutes; Seconded by Mr. Owen. Members voted all ayes, motion carried.  
Sup. Grace motioned to approve the November 13, 2019 “239” minutes; Seconded by Sup. Grace. Members voted all ayes, motion carried.

**New Business:**

**Transportation Update:**

Mr. Butler reported that the Chenango County Coordinated Transportation Plan (CCTP) was passed by the Board of Supervisors and will be sent to NYSDOT. The CCTP will allow the County to apply for additional funding for transportation. Mr. Butler also used the Planning Department’s promotion account to a request for funds from Getthere for a transportation to employment service. Mr. Davis asked how the CCTP and additional funding would be used. Mr. Butler stated the funding would be used to promote transportation programs and extend funding.

**Hazard Mitigation Plan:**

The County received \$112,500 from New York State Department of Homeland Security and Emergency Services (NYSDHSES) to renew the County’s Hazard Mitigation Plan. The Planning Department is working with Matt Beckwith of Emergency Management, Shawn Fry of Public Works and others to develop a Request for Proposals (RPF). The RFP’s should be sent out and reviewed shortly.

Sup. Grace asked what changes are expected for the plan. Mr. Butler stated that the plan would be almost the same except with more emphasis on flooding, climate change, weather events impacts on the railroad, and new NYSDHSES requirements.

### **Solar Project:**

Mr. Butler stated the Planning Department has been working on ways to help save the County money on energy costs. The department is looking at developing solar on either the closed North Norwich or Brisben landfills. The landfills are brownfield sites and cannot be developed. The energy from the solar panels would hopefully allow the County to purchase power at a lower rate.

### **Consultant's Report:**

Mr. Palmatier reported:

- Another group of students graduated SUNY-Morrisville's job training that Mr. Palmatier has developed. Both The Raymond Corporation and GE Unison hired students from the program.
- Continued work on making the SUNY-Morrisville House an entrepreneurship incubator has gained interest from Preferred Mutual and other organizations.
- Siemens is working with Southern Tier 8 and The Raymond Corporation on expanding education in the field of science, technology, engineering, and mathematics (STEM). Mr. Palmatier met with Ms. Sara Culotta of Siemens last week and she was interested in the Oxford and Unadilla Valley program for Siemens STEM interest. Chenango County would be the first county that Siemens works with in STEM education.
- BOCES is working on a badging program that will allow high school students to be employed with The Raymond Corporation out of high school. The program is similar to Mr. Palmatier's badging program and he is helping with BOCES development.

Ms. Chirlin asked if Mr. Palmatier has worked with the Norwich City School District now that a new Superintendent had been hired. Mr. Palmatier stated that he met with Mr. Scott Ryan the Norwich Middle School's Principal and he seemed interested in Mr. Palmatier's program. Afterwards Mr. Ryan stated he would schedule a meeting with the new Superintendent Ms. Diana Bowers. The meeting has not yet happened. Mr. Palmatier felt that once Ms. Bowers becomes more established the conversation may pick back up.

### **Privilege of the Floor:**

- Ms. Paliotta asked if the Planning Department's is involved in the new bus routes that First Transit was working on. Mr. Butler stated that First Transit has already started changing some of its routes and that they are trying to accommodate working individuals. Ms. Paliotta stated that one complaint she knew of was the Coventry to Norwich route. Mr. Butler stated that one problem is the revolving door of General Managers at First Transit. Mr. Butler also stated that a driver shortage has put some routes at risk.
- Mr. Palmatier stated that Frontier has run fiber throughout the County offering better speeds at cheaper prices. Sup. Grace stated that Otsego Electric has recently done the same in the Town of Columbus.
- Mr. Owen stated that he has heard good things about the new Norwich City School District Superintendent. New security improvements have made it more difficult for unauthorized persons to enter the school.
- Sup. Seneck stated the Town of Guilford should be hooked up to the new internet fiber provided by Spectrum soon. A public hearing is scheduled for the Town of Guilford's Right to Farm Law.
- Ms. Chirlin asked if anything could be done with Camp Pharsalia that currently sits abandon. Mr. Palmatier stated that he has worked on that issue in the past and due to three (3) New York State Government Agencies, the project went nowhere. Discussion followed on the issues.

With no further comments or business, the meeting was adjourned at 8:43 a.m.

**NEXT MEETING: January 14, 2020 at 8:15 a.m.**

Minutes recorded and prepared by Rena Doing, Senior Planner and Corey Katusha, Planner.