

Planning Board Department 2021 Meeting Minutes

Table of Content

January 12, 2021 Meeting Minutes 2

February 9, 2021 Meeting Minutes 4

March 9, 2021 Meeting Minutes 7

April 13, 2021 Unofficial Meeting Minutes..... 10

May 11, 2021 Meeting Minutes..... 11

June 8, 2021 Meeting Minutes 14

July 13, 2021 Meeting Minutes..... 16

August 10, 2021 Meeting Minutes..... 18

September 14, 2021 Meeting Minutes 21

CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD

SUMMARY OF MEETING MINUTES

January 12, 2021

Board of Supervisors Chambers & Virtually through Zoom

Board Members Present		Staff Present	Guest(s) Present	Board Member(s) Absent
George Seneck, Sup.	Bob Davis	Shane Butler, Director		1-vacancy
Ted Guinn	Michael Flanagan	Colleen Bradley, Planner		Sally Chirlin
Perry Owen	Paul Thomsen			Thomas Grace Sup.
Kerri Green	Steven Palmatier			
	Paul Romahn			

Mr. Thomsen called the meeting to order at 9:05am

Old Business:

Mr. Thomsen asked if there were any comments or corrections for the October 14, 2020 Planning Board minutes.

Ted Guinn moved, seconded by Paul Romahn, to accept the October 14th minutes of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Thomsen asked if there were any comments or corrections for the October 14th 239 Review minutes

Paul Romahn abstained, Sup. Seneck moved, seconded by Mr. Guinn to accept the October 14th minutes of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

New Business:

Hazard Mitigation Plan:

Mr. Butler stated that the updated plan is in continuation. There is an upcoming workshop Wednesday (1/13) for town supervisors and highway personnel to go over how to come up with mitigation actions. A preliminary draft should complete soon.

Transportation:

Mr. Butler stated that there is not yet a contract for 2021, but transportation should be started in February. Mr. Palmatier stated that he has a meeting today (1/12) with rideshare to discuss moving the kiosk to UHS in Chenango County.

Chenango County Environmental Management Council:

Ms. Bradley stated an overview that this council would aid in the future of the natural environment and quality of life in Chenango County. It would also help secure future funding opportunities.

Climate Smart Communities Certification Program:

Ms. Bradley explained this state program is based off a point system with action items and based on the action items that are accomplished there are benefits such as better scores for grant funding, investments in local sustainable economy, and energy independence.

Community Solar:

Ms. Bradley stated that she has had one meeting with Solstice's Partnerships Development Coordinator and Director of Outreach in December to discuss how community solar would be in the county and benefits. Ms. Bradley also stated that a community survey has been completed to receive community feedback and interest about community solar. Sup. Senek spoke about a potential solar project with Interconnect with NYSEG. Mr. Butler spoke about that the largest challenge will be finding capacity in our grid to site projects. Mr. Palmatier spoke about transmission updates.

Consultant's Report:

Mr. Palmatier stated the following:

- Trouble securing funding for SME program from local businesses so there is a meeting later in the month with the Corning Foundation. There is a possibility Mr. Palmatier will compose a 2-year STE curriculum which is now complete.
- Oxford is starting their building project for a maker's space for the school and community.
- Future Tier Energy emerging technologies may be able to benefit in the county.
- Working with Engineers from Syracuse and Morrisville to design a set of tilting solar panels and will be working with the UV school district to build the panels. The project will be entered in the 76 West competition.
- Connected the 511 rideshare program with UHS in Binghamton for kiosk set-up and moving these kiosks around the UHS locations.

Privilege of the Floor:

- Ms. Green provided an update on an NSF grant and collaborated with Interconnect Wireless for \$300,000 to expand broadband starting with Preston and Smithville. Ms. Green informed the board that this grant will open the possibilities to secure future funding for more broadband projects. Ms. Green provided an update on another grant through Mainstreet for a potential hotel project. Update on two solar projects in the county. A SEQR was received for the project in Greene but not yet Coventry. Mr. Davis asked if there is a method to the priority given to the communities for the grant. Ms. Greene stated that it depended on Interconnect Wireless' research, need, and cost. Mr. Butler spoke about the regional map that was completed from local and federal surveys which showed areas in need. Mr. Palmatier spoke about fiber buildout in McDonough and County Route 10 that he has noticed.
- Sup. Senek thanked the Board for their time and stated that he will need to find a new member. Mr. Butler then spoke about members whose term expired as of 12/31/2020. Mr. Romahn, Mr. Palmatier, and Mr. Guinn stated they would like to continue.
- Mr. Butler showed the 2020 239-Review Annual Report and gave a quick overview.

With no further comments or business, the discussion ended at 9:30 a.m.

NEXT MEETING: February 9, 2021

Minutes recorded by Shane Butler, Director and prepared by Collen Bradley, Planner.

CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD

**SUMMARY OF MEETING MINUTES
February 9, 2021
Board of Supervisors Chambers & Virtually through Zoom**

Board Members Present		Staff Present	Guest(s) Present	Board Member(s) Absent
Ted Guinn Kerri Green Paul Romahn	Bob Davis Michael Flanagan Paul Thomsen Steven Palmatier	Shane Butler, Director Colleen Bradley, Planner		3-vacancy Thomas Grace Sup. Sally Chirlin

Reorganization:

Mr. Butler called the meeting to order at 9:05am.

Mr. Butler stated this was a reorganizational meeting and a temporary chairman must be appointed.

Mr. Guinn moved, seconded by Mr. Palmatier to appoint Mr. Shane Butler as temporary chairman of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Butler asked for nominations for chairman of the Chenango County Planning and Development Board.

Mr. Thomsen moved, seconded by Paul Romahn to appoint Mr. Bob Davis as chairman of the Chenango County Planning and Development Board. Mr. Palmatier moved to closed to nominations, seconded by Ms. Green. All members voted ayes, motion carried.

Mr. Butler asked for nominations for vice-chairman of the Chenango County Planning and Development Board.

Mr. Guinn moved, seconded by Paul Thomsen to appoint Mr. Paul Romahn as vice-chairman of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Butler asked for nominations for secretary of the Chenango County Planning and Development Board.

Mr. Guinn moved, seconded by Mr. Romahn to appoint Mr. Michael Flanagan as secretary of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Butler asked for nominations for chairman of the Chenango County 239 Review Committee.

Paul Thomsen moves, seconded by Mr. Romahn to appoint Mr. Ted Guinn as chairman of the Chenango County 239 Review Committee. All members voted ayes, motion carried.

Mr. Butler asked for nominations for vice-chairman of the Chenango County 239 Review Committee.

Mr. Guinn moved, seconded by Mr. Davis to appoint Mr. Michael Flanagan as vice-chairman of the Chenango County 239 Review Committee. All members voted ayes, motion carried.

Old Business:

Mr. Davis asked if there were any comments or corrections for the January 12, 2021 Planning Board minutes.

Mr. Romahn moved, seconded by Mr. Palmatier to accept the January minutes of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Davis asked if there were any comments or corrections for the January 12, 2021 239 Review minutes.

Mr. Thomsen moved, seconded by Mr. Guinn to accept the January minutes of the County 239 Review Committee. All members voted ayes, motion carried.

New Business:**Hazard Mitigation Plan:**

Mr. Butler stated that weekly email updates have continued to be sent out to Supervisors and Highway Superintendents. Mr. Butler stated that the goal is to have the updated plan in April 2021. Mr. Butler stated that today at 10:00 AM there is a meeting with TetraTech to determine the status of the Towns and Villages and would be sending out a follow-up email to the Supervisors and Highway Superintendents.

Transportation:

Mr. Butler stated that the contract has not been received from Rural Health Network so there are no further updates.

Clean Energy Communities:

Ms. Bradley stated that the next round of funding and actions was released and Terry Carroll, the CEC Coordinator will be presenting on this round at the next Committee meeting. Ms. Bradley stated that the actions in this round overlap action for the Climate Smart Communities Program which were actions that were completed in the first round of CEC actions.

Climate Smart Communities Certification Program:

Ms. Bradley stated that the resolution for the pledge was sent back to Committee so a revised resolution will be brought to Committee. Mr. Butler stated that the wording in the first draft resolution caused it to be sent back, so the 'whereas' in the resolution will be changed for the next Committee meeting. Ms. Bradley stated that just under half of the total points needed to be Bronze Certified the County has either completed or in the process of completing.

Consultant's Report:

Mr. Palmatier stated the following:

- Regarding the 511 Rideshare program there is a state-owned kiosk, and it is located at the SUNY Morrisville Norwich, NY campus and that the plan is to move it to the Eaton Center then to the County Office Building when higher volume traffic resumes.
- Regarding education workforce development, after working with Martha Ryan a list of available jobs in Chenango County was developed with past positions held by County residents. Collaboration with SUNY Morrisville and Unison is continuing. This includes how to deliver these programs and workforce trainings throughout the County in places like Unadilla Valley School District.
- A two-year program was completed for Unadilla Valley School, but Unadilla Valley School is still unsure for the SME Program. Mr. Palmatier indicated that he outlined the two-year program for mechatronics to comply with common core.

- Work is being conducted with Bob Murphy who is the Broome-Tioga workforce development specialist in Binghamton and stated that there is a 2-million-dollar budget for workforce development.

Mr. Davis questioned if there is a system within the local Colleges and BOCES that posts those openings. Mr. Palmatier stated that available jobs in the county are posted on Facebook, temp-agencies, and sometimes directly on the businesses' website. Mr. Palmatier stated that Martha Ryan and himself have brainstormed how to create a database that contains all of the available jobs or where to find available jobs. Mr. Palmatier stated that one resource would be beneficial for residents seeking employment. Mr. Davis asked if other regions are struggling with workforce development as well and Mr. Palmatier answered that areas around Chenango are struggling with this too. Mr. Palmatier stated that in-person programs are difficult in a rural area if those who work must travel long distances for job trainings. Ms. Greene stated that bringing manufactures together in the area is a priority for all level jobs can be marketed properly. Mr. Davis inquired about any actions taken by Southern Tier 8 for workforce development. Mr. Butler stated that there are ARC grant funding available, for example DCMO BOCES has applied for workforce development, but not for designing programs.

Privilege of the Floor:

- Ms. Green stated that the Puckett Solar project in Greene closed on January 29, 2021. There has not been an application received for the solar project in Coventry, but the Tiffany Energy solar project will tentatively close in March 2021.
- Mr. Seneck stated that there is not a supervisor for the planning board yet and the positions in the County IT department have not been filled either.

With no further comments or business, the discussion ended at 9:32 a.m.

NEXT MEETING: March 9, 2021

Minutes recorded by Shane Butler, Director and prepared by Collen Bradley, Planner.

March 9, 2021 Meeting Minutes

CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD

SUMMARY OF MEETING MINUTES

March 9, 2021

Board of Supervisors Chambers & Virtually through Zoom

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
Ted Guinn	Bob Davis	Shane Butler, Director		3-vacancy
Kerri Green	Michael Flanagan	Colleen Bradley, Planner		Thomas Grace Sup.
Paul Romahn	Paul Thomsen			Sally Chirlin
	Steven Palmatier			

Mr. Davis called the meeting to order at 9:05am.

Old Business:

Mr. Davis asked if there were any comments or corrections for the February 9, 2021 Planning Board minutes.

Mr. Guinn moved, seconded by Mr. Thomsen to accept the February minutes of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Davis asked if there were any comments or corrections for the February 9, 2021 239 Review minutes.

Mr. Romahn moved, seconded by Mr. Flanagan to accept the February minutes of the County 239 Review Committee. All members voted ayes, motion carried.

New Business:

Hazard Mitigation Plan:

Mr. Butler stated that Ms. Bradley and himself have read through the draft and provided comments to Tetra Tech that they will read over and revise the plan. Then the draft plan will be sent to the Steering Committee next week for another round of editing. Then around April the draft will be sent to the State, Department of Homeland Security, for review and the public comment period will occur after the State approval. Mr. Davis clarified that the recommendations would go to the Towns and Villages based on their projects. Mr. Butler stated that the only Town to not complete the Hazard Mitigation Plan update is the Town of Oxford. Mr. Butler stated that the Town of Oxford is able to be inserted into the updated plan, but they would have to go through the process on their own. Mr. Davis asked for any further questions.

Transportation:

Mr. Butler stated that the department has been working with Rural Health Network, GetThere, and the 511 Rideshare program. There is a kiosk available for employers to utilize for a rideshare program. Mr. Butler stated that the kiosk is currently at the Eaton Center, and it has been at SUNY Morrisville and plans to be moved to UHS and the County Office Building. Mr. Butler stated that he has been in communication with Circuit to set up electric enclosed golf-carts that are road safe that go 30 mph. Mr. Butler stated that concerns with this program are the level of use in the county, and the cost to pay the driver, and all service costs. Mr.

Butler stated that this could cost upwards of \$60,000 a year. Mr. Seneck stated that there was a program similar to this brought to the Town of Guilford as an idea but not very feasible in a rural area.

Climate Smart Communities Certification Program:

Ms. Bradley stated that the resolution for the pledge passed in Committee. Ms. Bradley stated that the plans moving forward are to create an online account with the program and register, and a point of contact for the program has been made. Ms. Bradley stated that a meeting with Terry Carroll and Adam Flint has been set up to discuss a clean heating and cooling campaign. Ms. Bradley then explained the point system and stated that after looking at projects the County has already completed and are in the process of completing, the County has already reached about half of the points to become a Bronze certified community. Mr. Davis asked for any questions.

Consultant's Report:

Mr. Palmatier stated the following:

- Regarding transportation, the 511 NY Rideshare Program's kiosk is just moved to the Eaton Center and is functioning properly. The kiosk will move to Chobani and Rogers Center.
- Regarding workforce development, the Business Council of New York State and MACNY both are interested with the program at Corning and there will be a meeting on April 1st with Unison and Chobani as well regarding how to implement the programs at Morrisville state-wide. Mr. Palmatier stated that two weeks ago there was a call with the Corning foundation who wants to fund \$25,000 per year for three years contingent upon the workforce development finding matching funds to continue build-out on the SME Prime program at the Unadilla Valley School. Employment opportunity work has continued with Martha Ryan because young adults are unable to find the entry-level jobs unless you contact the business directly. Martha Ryan is doing an online job fair next week. A student from Clarkson contacted Mr. Palmatier regarding internships in the area. Work with SUNY Broome is occurring to create a mechatronics committee in combination with Raymond. Mr. Palmatier stated the open mechatronic positions opened in the County.
- Regarding entrepreneurship, a conversation with an adjunct business professor from SUNY Binghamton occurred and looked through the program, Co-starters, which outlines how to build an entrepreneurship community and future grant writing is possible for that type of program. Mr. Palmatier also stated he has researched programs from the National Business Incubation Association who have done studies for the ARC for best business practices in rural communities. Mr. Palmatier stated examples of an entrepreneurs in this area, one example is an individual would like to sell salsa from her restaurant.

Privilege of the Floor:

- Mr. Butler stated that yesterday he was appointed airport administrator and it was established to add an airport update to the agenda for future meetings. Mr. Butler stated that airport steering committee was yesterday, past flights for the month of February were stated, UHS makes use of the airport as well. There was about 400 gallons of fuel were sold in the past month.
- Mr. Seneck stated that at the County level there has been trouble with the phones and the call-in feature. Mr. Seneck asked Mr. Butler what the parameters of his Zoom account are. Mr. Butler stated the Zoom account belongs to the Planning Department but could be used for Board meetings, there is a call-in feature so there is no phone bill charge, and a cloud recording feature that sends it to a designated email. There are also multiple settings for passwords and waiting rooms, with the possibility of many participants. Mr. Seneck asked if Zoom was a wireless or wired connection, Mr. Butler responded that he has a wired connection because wireless is not currently available in the building. Mr. Seneck moved onto the topic of charging stations. Mr. Seneck stated that the City of Norwich is also looking into them

and it might be an option to combine our efforts with the City. Mr. Butler stated that two locations that have been brainstormed are SUNY Morrisville and the Classic Car Museum. Mr. Butler stated that Morrisville is open to the idea and have students work on them because there is a renewable energy program at the campus. Mr. Seneck moved onto the topic of broadband and that there was a webinar recently. Mr. Seneck covered challenges regarding broadband in the area, Mr. Butler stated there is a new NYSDOT permitting process which requires entities \$25,000 to run fiber along rights-of-way. Mr. Seneck moved onto the topic of solutions for affordable EMS services in the county and new grant possibilities. Mr. Davis asked if there is funding through the Covid-19 relief bill for transportation services. Mr. Seneck stated there are no specific details at this time, but the County and Towns will be receiving money through the State. Regarding broadband, Mr. Palmatier stated that he knows that the Town of Preston has been wired for broadband and portions of Smithville and McDonough. Mr. Palmatier stated that an idea would be to have highway superintendents to identify where in the county has been wired. Mr. Butler stated that we have spoken to Clarity Connect and their proposed actions are to do an overbuild from Syracuse to the PA boarder and from Delaware to Tioga County.

- Mr. Guinn asked there are any updates on the current vacancies. Mr. Butler stated there has been no interest yet.
- Mr. Palmatier stated that the Oxford School District is working on a fabrication lab project within their builder project and there is an entrepreneurship aspect to it which will be open to students and adults.
- Mr. Thomsen asked updates on the railroad investments. Ms. Green stated that an application from FEMA is still underway and a site visit was conducted. Ms. Green stated that an annual update from the railroad regarding their intentions is supposed to come in but has not yet this year. Ms. Green stated that no action can be taken until there is an update from the railroad, there has been ideas brainstormed for future uses of the railroad such as tying in tourism. Ms. Green stated that there are still funds from the EDA that are connected to railroad to keep the project up and running.

With no further comments or business, the discussion ended at 9:34 a.m.

NEXT MEETING: April 13, 2021

Minutes recorded by Shane Butler, Director and prepared by Colleen Bradley, Planner.

April 13, 2021 Unofficial Meeting Minutes

Unofficial Meeting Notes from Chenango County Planning and Development Board, April 13, 2021

Members Present: Bob Davis, Ted Guinn, Michael Flanagan, Paul Romahn, Steven Palmatier, Paul Thomsen

Staff Present: Shane Butler, Director and Colleen Bradley, Planner

Guests Present: Ken Smith

New Business

County Ag Overview

Mr. Smith stated that ag in the county has been changing at rapid paces from heavy in livestock and homestead to dairy heavy products, fluid milk, and crops such as corn. The future for farming based on trends will be cool weather crops, grazed products, fewer dairy animals, organic ag, maple, and crops that are competition heavy. Mr. Palmatier stated that there is a lot of opportunity in forested products and forest land.

Hazard Mitigation Plan:

Mr. Butler stated that the Town of Oxford was added to the plan. The plan is posted for review by the public on the Department's website for about a month. Then the plan will be submitted to the state then to the municipalities.

Transportation:

Mr. Butler stated that the RFP is submitted but the department continues to promote transportation services.

Airport:

Mr. Butler stated that there are two grants application submitted at this time for the admin building and taxiways.

CSC & CEC:

Ms. Bradley stated that she begun submitting documentation for actions that the County has already achieved for the CSC program. For the CEC program the department is looking at community campaigns that are worth 200 for the program and the county could receive \$15,000 when 25 participants sign up for either the community solar campaign or the clean heating and cooling campaign.

Virtual Training:

Mr. Butler stated that on May 27th at 4pm there will be a SEQR training that consists of working through an entire project's application.

Consultant's Report:

Mr. Palmatier stated that one project is working on a solar panel array with UV and Oxford students to enter in the 76 West competition. Also attended a conference call with MACNY, Morrisville, Chobani, and Unison regarding a need for training employees. Mr. Palmatier is looking to schedule a training in July for perspective employees at regional businesses. Regarding entrepreneurship, there is a search for partners to potentially do a Co-Starters model.

Board Members Discussion:

There are three total vacancies with one being a supervisor vacancy. Mr. Flanagan stated there was a variance hearing for two projects along Rexford Street for the Museum District. One was for four (4) signs and the other was for a streetscape design. A variance approved was to develop a 26-car parking lot with electrical service connections.

CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD

SUMMARY OF MEETING MINUTES

May 11, 2021

Board of Supervisors Chambers & Virtually through Zoom

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
Ted Guinn Kerri Green Paul Romahn	Bob Davis Michael Flanagan Paul Thomsen Steven Palmatier	Shane Butler, Director Colleen Bradley, Planner	Zach Meseck Julie Gates	3-vacancy Thomas Grace Sup. Sally Chirlin

Mr. Davis called the meeting to order at 9:05am.

Old Business:

Mr. Davis asked if there were any comments or corrections for the March 9, 2021 Planning Board minutes.

Mr. Romahn moved, seconded by Mr. Guinn to accept the March minutes of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Davis asked if there were any comments or corrections for the March 9 and April 13, 2021 239 Review minutes.

Mr. Guinn moved, seconded by Mr. Thomsen to accept the March and April minutes of the County 239 Review Committee. All members voted ayes, motion carried.

New Business:

Quidnet Energy:

Mr. Steve Sullivan introduced Quidnet Energy and its fellow presenters, Mr. Richard Brody and Mr. Cliff Mauroner. Mr. Brody begun to introduce the history of power flows and how the largest challenge currently is to decarbonize the electric grid. Mr. Brody explained that Quidnet’s goal is to balance renewable deployment, transition, reliability and electrification, and this process requires energy storage. Mr. Brody explained the process of Quidnet’s pumped hydro, which consists of pumping high-pressure water deep into the bedrock and then the discharge of the high-pressure water flows up and drives a turbine. Mr. Butler asked about any residual natural gas during this process. Mr. Sullivan stated that they choose locations that do not have hydrocarbons and the way that the wells are cemented it minimizes the chance of natural gas coming up to the surface. Mr. Mauroner stated an overview of all of the locations they utilize this type of geologic resource and focused in on the project in Oxford, New York. Mr. Mauroner gave an overview of the Oxford project and how each layer of casing is implemented for the success of the process. Mr. Palmatier asked which formations are targeted and Mr. Mauroner stated the genesee shale. Mr. Seneck asked if there is a net gain when the water is released, Mr. Brody stated that there is a net energy lost like all systems. Mr. Davis asked regarding the economics, and Mr. Brody explained that the project is typically a power purchase agreement, but other examples include selling the project to another utility and they would contract the project. Mr. Mauroner explained which agencies oversee and regulate different parts of the project, this includes the DEC and county level agencies. Mr. Davis asked

about typical employment, Mr. Mauroner explained that different stages of the project require different number of employees from construction to maintenance. Ms. Green asked if there was a decommissioning plan in place for these sites and if a PILOT program applies to this project, Mr. Mauroner stated that when a project is established a decommission plan must be in place with the EPA, and Mr. Sullivan stated that a PILOT is not currently needed because the projects are in an experimental phase. Ms. Gates asked questions regarding how many water wells have been tested, the noise expectancy, and how the project is currently going. Mr. Mauroner stated that after construction the noise level will be only from the turbine inside the well house, and that a half dozen water wells have been tested so far, and currently the project has been in the test phase with a couple gallons of water in testing zones. Mr. Guinn asked what the water source of the pond will be when it is first filled, Mr. Mauroner stated that the water is from ground or surface water which is overseen by agencies such as NYSDEC. Contact information was provided.

Hazard Mitigation Plan:

Mr. Butler stated that the plan is on the county website for the public review time period and will be wrapped up in approximately a month.

Transportation:

Mr. Butler stated that the contract is still not yet completed but hope to have it before the next Committee meeting so it can be approved. GetThere is still having their COVID transportation and transportation to employment programs.

Airport:

Mr. Butler stated that yesterday a tour of the airport was conducted for the Committee members. There are two grants currently for the airport for the admin building and the jet hanger.

Climate Smart and Clean Energy Communities Program:

Ms. Bradley stated that there are two community campaigns for Chenango County which will mainly be promoted on the planning departments social media and information will be sent by email. One is a clean heating and cooling campaign in partnership with a Network for a Sustainable Tomorrow (NeST) and the Chenango launch event is next Wednesday, May 19th at 7pm. The second is a solarize community solar campaign in partnership with Solstice. Ms. Bradley also stated that ev charging station estimates were received from INF Associates for three locations in the county and a follow-up call is scheduled for Friday, May 14th.

Consultant's Report:

Mr. Palmatier stated the following:

- Still working with Morrisville, MACNY, Unison and Chobani to deliver programs but transportation is a hurdle.
- Oxford has completed their lab and will be open to the community and the solar panel project is also continuing.
- Continuing to seek funding for workforce development from other sources before the middle of June or Corning will likely withdrawal their involvement.

Privilege of the Floor:

- Ms. Green stated that Commerce Chenango will be hosting a complementary summit that will last all day with various sessions targeted towards workforce development attraction and retention. Registration is required ahead of time. Ms. Green stated that IDA meetings are now in-person.
- Mr. Seneck stated that there are grant opportunities for high hazard dams with a deadline of June 6th and that the high hazard dams must be included in a hazard mitigation plan. The window to apply is narrow and the ability to apply may not be feasible. Mr. Butler stated that he has been working with Tetra Tech to incorporate the high hazard dam section to be eligible for possible grants.
- Zach Meseck thanked the board for having him as a guest and a potential board member.

With no further comments or business, the discussion ended at 10:14 a.m.

NEXT MEETING: June 8, 2021

Minutes recorded by Shane Butler, Director and prepared by Colleen Bradley, Planner.

June 8, 2021 Meeting Minutes

CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD

SUMMARY OF MEETING MINUTES

June 8, 2021

Board of Supervisors Chambers & Virtually through Zoom

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
Kerri Green	Bob Davis	Shane Butler, Director		1-vacancy
Paul Romahn	Paul Thomsen	Colleen Bradley, Planner		Thomas Grace Sup.
William Wagner	Steven Palmatier			Sally Chirlin
Zach Meseck				

Mr. Davis called the meeting to order at 9:00 am.

Old Business:

Mr. Davis asked if there were any comments or corrections for the May 11, 2021 Planning Board minutes.

Mr. Davis corrected a spelling error on the second page of the minutes.

Mr. Thomsen moved, seconded by Mr. Romahn to accept the corrected May minutes of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Davis asked if there were any comments or corrections for the May 11, 2021 239 Review minutes.

Mr. Romahn moved, seconded by Mr. Thomsen to accept the May minutes of the County 239 Review Committee. All members voted ayes, motion carried.

New Business:

Hazard Mitigation Plan:

Mr. Butler stated that the plan is in its final stages and will be submitted within in the next couple of weeks. Mr. Butler stated there was one hang up on the plan which was grant requirements for high hazard projects, in order to apply for the grant, each high hazard dam must be included in the annex of the town or village they are located in. So, all high hazard dams that are in the county are now included, there is approximately 10 high hazard dams. The next step for the plan is to be submitted to the state, and the plan is still about three to four months away from being approved.

Transportation:

Mr. Butler stated that Mr. Wagner is a new member of the board and is the Executive Director of the GetThere Mobility management office of the Rural Health Network. Mr. Butler stated that an initiative for this year include travel training on how to use public transportation, and that the office is hiring, and a new hire will be focusing on transportation coordination.

Airport:

Mr. Butler stated that the only issue so far is that when businesses are trying to fly into the airport, they do not have a car they can rent and use for a certain amount of time. Mr. Butler stated that he tried Hertz, Enterprise, and local car dealerships. Mr. Palmatier asked how often businesses fly into the airport requesting this service. Mr. Butler stated that it varies by season, but typically once or twice a month for each business and sometimes the airport is notified in advance but not always.

Climate Smart and Clean Energy Communities Program:

Ms. Bradley stated that current projects are the community campaigns, which are Solarize Chenango and HeatSmart Chenango. Ms. Bradley stated that current promotion for these campaigns are social media posts to Planning's Facebook page, article in the Evening Sun, and newsletters such as Commerce Chenango's. Solarize Chenango has one resident enrolled in the program so far. Ms. Bradley gave an overview of the financial benefits and the action grants available to residents and Chenango County once residents enroll.

Consultant's Report:

Mr. Palmatier stated the following:

- The kiosk is currently in Binghamton, NY and due to covid it is a challenge to get businesses on board with carpooling.
- A walk through was conducted for the Unadilla Valley project but the grant might be lost because no local companies have committed.
- The bootcamp was conducted at Morrisville and was successful. It was confirmed by Raymond that if a training were conducted again that participants that completed it would have the chance at a job at Raymond, and there are a handful of openings at Chobani too. Morrisville would also like to conduct a study regarding apprenticeship programs, but Raymond stated that they have not found programs like that to be very beneficial. Unison dropped their program and Chobani has never run one. Mr. Palmatier stated that the outline to follow for an apprenticeship program is very out of date.
- He will be attending a CoStarters workshop and develop strategies to strengthen the workforce in the county. Mr. Davis asked if the companies Mr. Palmatier works with would be open to holding tours for high school students, and Mr. Palmatier answered that they do and Corning and Raymond have opened up their plant in the past.

Privilege of the Floor:

- Mr. Butler stated that the Planning Department is hiring, and the position was posted this week.
- Ms. Green stated that they received the Norbut solar project packet, but the SEQR was not received from the Town. The Tiffany solar project should close within the next week or so. Conversations are just beginning with the High Bridge Wind project for the PILOT process. Commerce Chenango is working on a strategic plan and there was a survey put out a couple of weeks ago, and the economic development committees that Ms. Green sits on is also reviewing the plan.
- Mr. Meseck introduced himself to the board and stated it was good to meet everyone in-person.

With no further comments or business, the discussion ended at 9:18 a.m.

NEXT MEETING: July 13, 2021

Minutes recorded by Shane Butler, Director and prepared by Colleen Bradley, Planner.

CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD

**SUMMARY OF MEETING MINUTES
July 13, 2021
Board of Supervisors Chambers**

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
Paul Romahn	Bob Davis	Shane Butler, Director		1-vacancy
William Wagner	Paul Thomsen	Allison Yacano, Planner		Thomas Grace Sup.
Michael Flanagan	Steven Palmatier			Sally Chirlin
Ted Guinn				Kerri Green
				Zach Meseck

Mr. Davis called the meeting to order at 9:06 am.

Old Business:

Mr. Davis asked if there were any comments or corrections for the June 8, 2021 Planning Board minutes.

Mr. Thomsen moved, seconded by Mr. Davis to accept the June minutes of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Davis asked if there were any comments or corrections for the June 8, 2021 239 Review minutes.

Mr. Romahn moved, seconded by Mr. Thomsen to accept the June minutes of the County 239 Review Committee. All members voted ayes, motion carried.

New Business:

Hazard Mitigation Plan:

Mr. Butler stated that New York State has just approved the Hazard Mitigation Plan for an expedited review. With this, the Town of Guilford will be looking to adopt the Hazard Mitigation Plan. Mr. Butler also stated that after Chenango County adopting the new Hazard Mitigation Plan, the towns, cities and villages within the county will also be looking to adopt the plan.

Transportation:

Mr. Butler stated that not much has changed with transportation over the last month. He states that the ARC Grant looks to improve and expand access for transportation to employment.

Airport:

Mr. Butler stated that Haverfield Aviation is looking to begin a project through NYSEG for repairs in Chenango County. They are seeking to store four helicopters at the Lt. Warren E. Eaton Airport. The problem with this is figuring out where to store the helicopters at the airport, as most of the hangers are currently full. Mr. Butler stated that an advantage of storing the helicopters at the airport is that it will fully occupy the hanger space and

will be an opportunity to sell more fuel. Mr. Butler also stated that the airport sold roughly \$9,000.00 in fuel last month.

Climate Smart and Clean Energy Communities Program:

Mr. Butler stated that the project for Electric Vehicle Charging Stations is ongoing. The Charging Stations are looking to be located at the following locations: SUNY Morrisville, the Northeast Classic Car Museum, and the Chenango County Office Building. Mr. Butler also announced that a webinar will be held on July 22, 2021, for the Clean Heating and Cooling Campaign. He further explained how to sign up for the webinar and about the campaign itself.

Consultant's Report:

Mr. Palmatier stated the following:

- Oxford has completed their lab. It is expected that the Norwich City School District is going to be creating a lab of their own in the future.
- Unadilla Valley school is continuing to build on a workforce development program.
- Regarding the workforce development, Morrisville has not made any progress.
- The Chenango County Blues Fest is officially set in the coming month. The first concert was held last Thursday and was moved to the Norwich High School Auditorium due to the weather. This caused for a smaller number of guests to attend.
- Many people attended the concert from around the state and Mr. Palmatier also stated that there were a few people who travelled from Philadelphia to see the show.

Privilege of the Floor:

- Mr. Flanagan stated that the project located at the Northeast Classic Car Museum is nearly completed.
- Mr. Flanagan stated that alongside the project, the City of Norwich also plans to resurface the roadway from Silver Street to the railroad. Other streets around this location are also planned to be resurfaced.
- Mr. Romahn addressed the issue with the County not notifying the towns of the code and subdivision projects being approved.

With no further comments or business, the discussion ended at 9:42 a.m.

NEXT MEETING: August 10, 2021

Minutes recorded and prepared by Allison Yacano, Planner.

CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD

**SUMMARY OF MEETING MINUTES
August 10, 2021
Board of Supervisors Chambers**

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
Kerri Green	Bob Davis	Shane Butler, Director Allison Yacano, Planner Matt Gladstone, Planner	Karol Kucinski	Paul Romahn
William Wagner	Steven Palmatier		George Seneck	Paul Thomsen
Zach Meseck	Ted Guinn			Michael Flanagan Sally Chirlin Tom Grace Sup.

Mr. Davis called the meeting to order at 9:01 a.m.

Old Business:

Mr. Davis asked if there were any comments or corrections for the July 13, 2021, Planning Board minutes.

Mr. Guinn moved, seconded by Ms. Green to accept the July minutes of the Chenango County Planning and Development Board. All members voted ayes; motion carried.

Mr. Davis asked if there were any comments or corrections for the July 13, 2021, 239 Review minutes.

Mr. Palmatier moved, seconded by Mr. Guinn to accept the July minutes of the County 239 Review Committee. All members voted ayes; motion carried.

New Business:

Hazard Mitigation Plan:

Mr. Butler stated that since the last meeting that was held in July, the Chenango County Hazard Mitigation Plan has been approved by New York State. The next step is to get the municipalities within Chenango County to adopt their plans. Currently, the Town of Guilford and the Town of Plymouth have adopted their respective plans. Chenango County will need 50% of the municipalities to adopt the plan.

Transportation:

Mr. Wagner stated that they are currently in the process of getting VIA, an on-demand, micro-transit company to become a service in Chenango County. This service is similar to services such as Uber and Lyft. They will be speaking at the bi-weekly meeting in the coming week. Mr. Wagner hopes that this on demand system will be more sustainable for the future. Mr. Butler stated that a resolution was passed at the Board of Supervisors meeting on August 9th to purchase 14 buses for the Chenango First Transit.

Airport:

Mr. Butler stated that there was a press release last week that the Lt. Warren E. Eaton Airport will be receiving \$790,000 as a part of the infrastructure deal that was passing through Congress last week. Currently, Mr. Butler states that not much is known on what can be done with these funds. Once funds are released to the County, they will then figure out projects that the money can be used towards. Next week, the application for the ARC Grant will be ranked along with the other applicants. Mr. Butler also stated that the grant for the design was approved.

Climate Smart and Clean Energy Communities Program:

Ms. Yacano stated that they have officially met their goal of 25 subscribers for their Solarize Campaign. With reaching this goal, they were able to submit the proof of this goal to NYSERDA. This will allow them to apply for the grant offered by the DEC. With this grant, they will be able to purchase and install Electric Vehicle Charging Stations. The locations for these stations will be at the County Office Building, the Northeast Classic Car Museum and at the SUNY Morrisville campus in Norwich. Ms. Yacano also stated that they have been attending webinars for Heat Smart Chenango. They have one on Wednesday, August 11th.

Broadband:

Mr. Butler stated that the grant funding through the CBDG grant passed through the board earlier this week. He expects the funding to be appropriated in the fall, approximately September or October. The next step in the process is to establish an RFP for the installation and service of the broadband materials. Mr. Butler also stated that the infrastructure bill that has not yet been passed could also present funds for additional broadband. Currently the BetterConnection program is looking for more involvement to better map those areas without access to broadband.

Consultant's Report:

Mr. Palmatier stated the following:

John Hillis, the Superintendent for Oxford, is talking with other schools to establish a magnet school to allow students to receive different educational opportunities. They will be meeting on Thursday to gain more information about this project. Mr. Palmatier stated that they are needing to fundraise \$75,000 to meet the match from the Corning Foundation.

Privilege of the Floor:

Ms. Green stated that they are nearly ready to close on the building on North Broad Street. Ms. Green also stated that they have hired a Strategic Planner to determine specific goals within the county, mainly focusing on workforce development. In addition to this, Ms. Green also stated that the DRI application is due on September 14th and if chosen, the county will receive \$10 million for the project.

Mr. Wagner stated that they have been awarded an ARC Grant that is centered around Transportation to employment.

Mr. Gladstone stated that he and Ms. Yacano will be attending the Chenango County Fair on Thursday to promote some of the programs they are working on. They are hoping to highlight Broadband, Transportation and HeatSmart Chenango.

With no further comments or business, the discussion ended at 9:49 a.m.

NEXT MEETING: September 14, 2021

Minutes recorded and prepared by Allison Yacano, Planner.

CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD

**SUMMARY OF MEETING MINUTES
September 14, 2021
Board of Supervisors Chambers and Virtually on Zoom**

<u>Board Members Present</u>		<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
Paul Thomsen (Virtual)	Paul Romahn	Shane Butler, Director	George Seneck	Michael Flanagan
Kerri Green (Virtual)	Ted Guinn	Allison Yacano, Planner	Karol Kucinski	Sally Chirlin
William Wagner (Virtual)	Zach Meseck	Matt Gladstone, Planner		
	Steven Palmatier			
	Bob Davis			

Mr. Davis called the meeting to order at 9:06 a.m.

Old Business:

Mr. Davis asked if there were any comments or corrections for the August 10th, Planning Board minutes.

Mr. Romahn moved, seconded by Mr. Palmatier to accept the August minutes of the Chenango County Planning and Development Board. All members voted ayes; motion carried.

Mr. Davis asked if there were any comments or corrections for the August, 239 Review minutes.

Mr. Romahn moved, seconded by Mr. Guinn to accept the August minutes of the County 239 Review Committee. All members voted ayes; motion carried.

New Business:

Hazard Mitigation Plan:

Mr. Butler stated that roughly seven municipalities are remaining to adopt the plan. Every town that has adopted the plan already, can apply for funding. Mr. Butler also stated that the original budget for the Hazard Mitigation Plan had to be modified due to the costs of the dam.

Transportation:

Mr. Gladstone stated that he attended Colorscape last weekend. He was promoting GetThere, and other things. He stated that he handed out packets and promotional items to roughly 50 people while there over the weekend. Mr. Wagner stated that the Rural Health Network has been awarded the grant from the ARC to expand the transportation to employment program. Mr. Wagner also stated that they have received a grant for community rides. This would be in a rural community within Chenango County. A volunteer driver would go once a week

to a community and give rides to services such as healthcare appointments, groceries, banking, and others to the population of those over 65 years of age. Mr. Davis asked if there have been any Covid related guidelines for transportation. Mr. Wagner stated that they have protocols in place for Covid related problems such as only having one passenger in the car at a time, sanitizing, and mask wearing.

Airport:

Mr. Butler stated that fuel sales have been doing very well recently, over \$1500 worth of fuel was sold in the past weekend. For the entire year, the budget is looking good for fuel sales.

Climate Smart and Clean Energy Communities Program:

Ms. Yacano stated that she also attended Colorscape to promote the Clean Heating and Cooling Campaign. There is an informational webinar next week to learn about the campaign. She also stated that she will be attending a webinar hosted by NYSERDA today regarding Clean Fleet Incentives and Electric Car Chargers. Ms. Yacano stated that the grant that was originally to be used to install car chargers in Norwich cannot be matched with the \$15,000 incentive from the Solarize Campaign. She is seeing if the DEC Grant will cover fast chargers for the three locations since there is no match required for this grant. The Planning Department is meeting with the installers today to make sure the three locations have the electrical capabilities to upgrade to fast chargers instead of level 2 chargers.

Broadband:

Mr. Butler stated that the Environmental Review for the broadband grant was sent back. Once that is approved, an RFP will be able to be sent out to bidders. Mr. Meseck asked if we were coordinating with the municipalities that the broadband is being installed in. Mr. Butler responded that he has talked with the local officials as well as a member of the community about the project. Mr. Butler stated that beginning in October, New York State is using the Better Connection program as a model for the entire state. He stated that the fear is that they might not share the data they collect with us so they are really trying to push Better Connection before October comes. He also stated that Broome, Tompkins and Cortland County are also doing broadband studies. Mr. Seneck stated that he had a conversation with Mr. Acee and Sherburne is moving forward with their broadband project.

Consultant's Report:

Mr. Palmatier stated that the Fab Lab in Oxford is now fully stocked with machinery such as a 3D printer and embroidery machines. The idea is that the Fab Lab can make products with these machines and sell them. Mr. Palmatier stated that SUNY Binghamton is conducting a study and looking at the correlation with getting caretakers of children from 3rd to 8th grade and seeing those children getting involved in STEM later in their studies. Mr. Palmatier also stated that they are looking into the Workforce Corridor is seeing the problem of trying to get businesses aligned with schools. Mr. Palmatier stated that Chobani has gone public and with this, they have abandoned the plant located at Woods Corners.

Privilege of the Floor:

Ms. Green stated that September 15th is the final day for the DRI application. The committee will be putting the final touches on the application and submitting it tomorrow afternoon. Ms. Green stated that they have closed on the building on South Broad Street. Ms. Green stated that there was a public meeting held in Coventry for

the Norbut solar project. Nobody from the public came to the meeting. Ms. Green stated that they are having a meeting tomorrow with High Bridge wind regarding the PILOT.

Supervisor Seneck stated that there are two vacancies for the Planning Board and asked if anyone had any suggestions to fill those positions.

With no further comments or business, the discussion ended at 9:57.

NEXT MEETING: October 12, 2021

Minutes recorded and prepared by Allison Yacano, Planner.