

Planning Board Department 2020 Meeting Minutes

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CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD

SUMMARY OF MEETING MINUTES
 January 14, 2020
 Board of Supervisors Chambers

Board Members Present	Staff Present	Guest(s) Present	Board Member(s) Absent
Paul Thomsen George Seneck, Sup. Ted Guinn Tom Grace, Sup. Bob Davis Steven Palmatier Alex Larsen Michael Flanagan	Shane Butler, Director Rena Doing, Senior Planner Corey Katusha, Planner	Canice Paliotta Karol Kucinski Tom Holmes	Paul Romahn Perry Owen Sally Chirlin 1-vacancy

Due to a lack of quorum the meeting could not be called to order and no official business could be conducted.

Informal Meeting started at 8:17am

Old Business:

Due to a lack of quorum minutes could not be accepted.

Open Discussion:

Hazard Mitigation:

Mr. Butler stated the Planning Department had received two (2) request for proposals (RFPs) from companies to update the County Hazard Mitigation Plan. One RFP is from TetraTech and the other is from H2O. TetraTech came in as the lowest bidder and the company has written the past two (2) plans for the County. The Planning Department is suggesting to go with TetraTech again for the project. Mr. Butler will present the RFPs and his recommendation to Planning Committee on Thursday January 16th.

Planning Training

Every year the Planning Department coordinates the New York State Department of State (NYS DOS) to provide a training class for local government officials, and town planning and zoning board members. Mr. Butler stated the Planning Department was looking for suggestions on which trainings the County Planning Board members would like at the class. After some discussion members present suggested the following topics:

- Aging in Place
- SEQR- Short form
- Comprehensive Planning
- Downtown Revitalization
- Land Use Moratoria
- Minute taking and other duties of planning board and ZBA secretaries
- Record Keeping
- Rural Planning

Mr. Butler stated the Planning Department would reach out to NYSDOS with the selected topics and see which ones could be offered.

Planning Report

Mr. Butler updated members on the 2019 numbers for the 239 reviews. Last year was a low year compared to other years. The Town of Guilford sent in the most 239 Reviews. The full report can be viewed at the Department of Planning.

Consultant's Report:

Mr. Palmatier reported:

- The workforce training at SUNY Morrisville continues to take place. GE Unison in Norwich has hired a new position centered on workforce development.
- Unadilla Valley School purchased a CNC Lathe which will be used to train students. Unadilla Valley is looking to partner with SME to become the first SME prime school in the area for manufacturing.
- Continued work on the entrepreneur center at the SUNY Morrisville house
- At a Start-Up NY conference Mr. Palmatier met a gentleman who has connections with manufacturing companies in Europe. The companies are looking to open locations in the United States and Mr. Palmatier is going to try and bring some of them into Chenango County.
- Continued work with United Way on how to improve the ALICE Population
- The Chenango Memorial Hospital renovation project continues to proceed

Privilege of the Floor:

- Ms. Paliotta stated that she liked the recent Facebook post on the Planning Department's page regarding the 2020 Census. Ms. Paliotta asked what can be done to encourage towns to develop comprehensive plans and plan for future development. Mr. Butler stated that due to NYS Home Rule each town is responsible for its own land use policies and laws. Mr. Butler stated that education on what a comprehensive plan is and how it can be beneficial could help.
- Sup. Senek stated that education to towns regarding land use and benefits of land use planning was a big piece. Sup. Senek stated that in the Town of Guilford, new land use development that was unthought-of years ago is becoming more popular. Looking ahead and developing land use policy is easier than doing it in the moment of development pressures.

- Mr. Larsen didn't have much to update on the railroad. The railroad company is looking to make a full assessment of the damage after the Halloween flooding. The company did apply for a federal grant to repair the railroad and upgrade the railroad for faster travel speeds.
- Mr. Palmatier stated that Siemen's is looking to do energy audits for municipal buildings including schools. Mr. Palmatier had spoken with Ms. Julie Gates of Public Facilities for an energy audit of the County Office Building.
- Mr. Davis stated that some local organic dairy farms in the Town of Guilford have stopped farming. Mr. Davis was wondering if farm struggles are happening throughout the County. Mr. Butler stated that the number of farms have declined yet the number of acres in farms and farm animals have increased. Mr. Butler stated that farms are consolidating into larger farms.
- Mr. Guinn stated that the renewable energy law he has been working on for the Town of Norwich is going to the town board to schedule a public hearing.

With no further comments or business, the discussion ended at 8:42 a.m.

NEXT MEETING: February 11, 2020 at 8:15 a.m.

Minutes recorded and prepared by Rena Doing, Senior Planner and Corey Katusha, Planner.

CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD

SUMMARY OF MEETING MINUTES
 February 11, 2020
 Board of Supervisors Chambers

Board Members Present	Staff Present	Guest(s) Present	Board Member(s) Absent
Paul Thomsen George Seneck, Sup. Ted Guinn Tom Grace, Sup. Bob Davis Steven Palmatier Alex Larsen Michael Flanagan	Shane Butler, Director Rena Doing, Senior Planner Corey Katusha, Planner	Canice Paliotta Karol Kucinski Tom Holmes	Paul Romahn Perry Owen Sally Chirlin 1-vacancy

Restructuring Members:

Mr. Butler called the meeting to order at 8:20am

Mr. Butler explained that for the purposes of restructuring the Chenango County Planning and Development Board a temporary chairman must be appointed.

Mr. Guinn moved, seconded by Sup. Seneck, to appoint Mr. Shane Butler temporary chairman of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Butler asked for nominations for chairman of the Chenango County Planning and Development Board.

Mr. Guinn moved, seconded by Sup. Seneck, to appoint Mr. Paul Thomsen as chairman of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Thomsen asked for nominations for vice-chairman of the Chenango County Planning and Development Board.

Sup. Seneck moved, seconded by Sup. Grace, to appoint Mr. Bob Davis as vice-chairman of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Thomsen asked for nominations for secretary of the Chenango County Planning and Development Board.

Mr. Guinn moved, seconded by Sup. Seneck, to appoint Mr. Perry Owen as secretary of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Thomsen asked for nominations for chairman of the Chenango County 239 Review Committee.

Sup. Grace moved, seconded by Sup. Seneck, to appoint Mr. Ted Guinn as chairman of the Chenango County 239 Review Committee. All members voted ayes, motion carried.

Mr. Thomsen asked for nominations for vice-chairman of the Chenango County 239 Review Committee.

Mr. Guinn moved, seconded by Sup. Grace, to appoint Sup. George Seneck as vice-chairman of the Chenango County 239 Review Committee. All members voted ayes, motion carried.

Old Business:

Mr. Thomsen asked if there was any corrections for the December 10, 2019 Planning Board Minutes.

Mr. Palmatier moved, seconded by Sup. Seneck, to accept the December minutes of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Thomsen asked if there was any corrections for the December 10, 2019 239 Review Committee.

Mr. Palmatier moved, seconded by Sup. Seneck, to accept the December minutes of the 239 Review Committee. All members voted ayes, motion carried.

Mr. Thomsen asked if there was any corrections for the January 14, 2020 239 Review Committee.

Sup. Seneck moved, seconded by Mr. Palmatier, to accept the January minutes of the 239 Review Committee. All members voted ayes, motion carried.

Open Discussion:

Hazard Mitigation:

Mr. Butler stated the Chenango County Board of Supervisors picked Tetra Tec as the consultant for the new Chenango County Hazard Mitigation Plan. Mr. Butler stated that Tetra Tec has done the last three (3) plans.

Sup. Grace asked when the last plan was completed. Mr. Butler stated that the plan has to be updated every five (5) years. Mr. Butler did not expect any substantial changes from the previous version.

Mr. Guinn asked if local municipalities and agencies would be included in the project. Mr. Butler stated that Tetra Tec and the Planning Department will host a kickoff event for the project and would reach out to local municipalities for information.

Planning Training

Every year the Planning Department coordinates the New York State Department of State (NYS DOS) to provide a training class for local government officials, and town planning and zoning board members. Mr. Butler stated that he is waiting to see which representative from the state would be available for the trainings. Depending on who is available determines what trainings will be offered. Mr. Butler would like to include a training on local laws from start to finish. Mr. Katusha stated he would send out the date of the training after the meeting.

Consultant's Report:

Mr. Palmatier reported:

- The workforce training at SUNY Morrisville continues to take place. GE Unison in Norwich has hired a new position centered on workforce development. They are looking for 120 employees to be trained.
- Corning is looking to do a fourth (4th) training around tool making
- Unadilla Valley School purchased a CNC Lathe which will be used to train students. Mr. Palmatier is teaching a class of students on how to use the machine. Unadilla Valley is looking to partner with SME to become the first SME prime school in the area for manufacturing.
- Continued work on the entrepreneur center at the SUNY Morrisville house. Interested agencies such as NBT are looking to start a steering committee for the project.
- Norwich Meadows Farms will not be using the airport building for their food processing facility. However, other opportunities to use the building for drones looks promising.
- Roborave is moving along.
- Southern Tier 8 is creating a STEM council and have asked Mr. Palmatier to be the chair.

Privilege of the Floor:

- Mr. Holmes with Chenango Links would like to see more done to advertise bed and breakfasts in the County. Mr. Holmes is looking into reviving the Plum Valley project. A trail system that was proposed years ago for disabled individuals. Mr. Holmes is also looking to develop bike trails.
- Ms. Paliotta stated that with the homeless staying in hotels not many travelers will stay at the hotels. Ms. Paliotta thought that some local industries could help develop some type of housing for the homeless. There is no way to track how many airplanes land at the airport. Mr. Butler stated that without a fixed based operator at the airport they can't track the number of planes.
- Mr. Flanagan stated that the museum district in Norwich would be adding signage to showcase the district.
- Sup. Grace stated that the Town of Columbus is almost complete with its solar law. They are just looking at the financial piece of the law. Mr. Butler suggested speaking with Steve Harris of County Real Property Tax. The Chobani lawsuit will go to court on February 28th.
- Sup. Seneck stated that the Town of Guilford Board would be hearing a proposal from Encore Solar Inc. company on community solar project in the town. The Highbridge wind project is expecting state approval by late February or early March. The town is also interested in developing bike trails. The town is being sued in an article 78 proceeding over its Renewable Energy Resources local law.
- Mr. Guinn stated that the Town of Norwich was working on its own energy law. The town is waiting to see what happens with the Town of Guilford law suit.

Mr. Guinn moved, seconded by Mr. Larsen, to enter into executive session to discuss a legal matter. All members voted ayes, motion carried.

Mr. Guinn moved, seconded by Mr. Flanagan, to exit executive session. All members voted ayes, motion carried.

With no further comments or business, the discussion ended at 8:50 a.m.

NEXT MEETING: March 10, 2020 at 8:15 a.m.
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Minutes recorded and prepared by Rena Doing, Senior Planner and Corey Katusha, Planner.

CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD

**SUMMARY OF MEETING MINUTES
March 10, 2020
Board of Supervisors Chambers**

Board Members Present	Staff Present	Guest(s) Present	Board Member(s) Absent
George Seneck, Sup. Ted Guinn Tom Grace, Sup. Paul Romahn Perry Owen Bob Davis Alex Larsen Michael Flanagan Sally Chirlin	Shane Butler, Director Rena Doing, Senior Planner Corey Katusha, Planner	Canice Paliotta Karol Kucinski Roger Barrows	1-vacancy Paul Thomsen Steven Palmatier

Mr. Davis called the meeting to order at 8:25am

Old Business:

Mr. Davis asked if there was any corrections for the February 11, 2020 Planning Board Minutes.

Sup. Seneck moved, seconded by Mr. Guinn, to accept the February minutes of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Davis asked if there was any corrections for the February 11, 2020 239 Review Committee.

Mr. Guinn moved, seconded by Sup. Seneck, to accept the February minutes of the 239 Review Committee. All members voted ayes, motion carried.

Open Discussion:

2020 Census:

Mr. Butler stated that very shortly 2020 Census packets would be mailed out. This is the first year that the Census questions can be filled out online. The Census Bureau will mail a unique identification number that is used to answer the questions online. For those that don't have internet connection most libraries will be providing free internet access for census responses. Sup. Seneck stated that many in the County do not have internet service or are not comfortable with technology. Mr. Butler stated that you will still get the paper copy of the census if the online version is not filled out first. Many locations will only receive the paper copy.

239 Review Guide:

Mr. Katusha stated that he made two 239 review guides and asked the group which one they preferred. The members decided they liked the numbered version the best. Mr. Katusha asked if there was any other information to be added to the guide. Mr. Flanagan stated that perhaps adding what form of SEQR was received and what the local action if any was.

Municipal Agreement

Mr. Katusha stated that he was working on an agreement between the county and local towns and villages to cut down on the number of 239 reviews that don't have county-wide impacts. Mr. Butler stated that when reviewing the 239 review requirements most all land use actions in the County would have to be referred. This agreement would make sure only those with county-wide impacts are sent for comments. Mr. Katusha stated that he would share the agreement with members by next meeting.

Consultant's Report:

Mr. Palmatier was unavailable for an update.

Privilege of the Floor:

- Ms. Paliotta asked if the County had made any preparations for the Coronavirus (COVID-19). Mr. Butler stated that Mr. Marcos Flindt of Chenango County Public Health updated the Board of Supervisors in February. As for the exact policies and response she would have to talk with Mr. Flindt.
- Mr. Guinn asked for status on the Hazard Mitigation Project. Mr. Butler stated that agreements for the towns and villages had been sent out. Once the agreements are received back a kickoff event will be held and the project will begin. The Planning Department has already been sending the consultant Tetra Tec information.

With no further comments or business, the discussion ended at 8:45 a.m.

NEXT MEETING: April 14, 2020 at 8:15 a.m.

Minutes recorded and prepared by Rena Doing, Senior Planner and Corey Katusha, Planner.

April 2020 – No Session due to Covid-19

May 2020 – No Session due to Covid-19

June 9, 2020 Meeting Minutes

CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD

SUMMARY OF MEETING MINUTES

June 9, 2020

Board of Supervisors Chambers

Board Members Present	Staff Present	Guest(s) Present	Board Member(s) Absent
George Seneck, Sup. Ted Guinn Tom Grace, Sup. Perry Owen Kerri Green Bob Davis Michael Flanagan Paul Thomsen Steven Palmatier	Shane Butler, Director Rena Doing, Senior Planner Corey Katusha, Planner		1-vacancy Paul Romahn Sally Chirlin

Mr. Thomsen called the meeting to order at 9:01am

Open Discussion:

Hazard Mitigation Plan:

Mr. Butler stated that the Planning Department was still working with municipalities to complete the plan. There has been talk of a deadline extension for the plans due date because of the COVID-19 pandemic. But no official decision has been made. Letters of Intent (LOI) and Municipal Agreements (ISAA) have been sent out. Most municipalities have sent the two items back. Municipalities sections of the plan have been sent out to be updated and insure the information is correct, only three have been returned currently. Mr. Butler has sent the County section of the plan to department heads for review and to think of projects. Mr. Butler stated that some projects suggested include a generator for the County Office Building, evacuation routes for the County, etc...

Mr. Thomsen was surprised the County Office Building had no standby generator.

Mr. Palmatier stated that cell phone coverage in the County should be a project.

Transportation:

Mr. Butler stated zhat transportation outreach has been difficult during the pandemic. With many people out of work and employers shut down the transportation to employment program is stalled. Due to fear of catching the virus many of the volunteer drivers have dropped out.

Consultant's Report:

Mr. Palmatier stated that he is still working with Unadilla Valley to become an SME prime school. He held a meeting with manufacturing companies and is trying to secure funding for the school.

Privilege of the Floor:

- Sup. Grace stated the Town of Columbus was still working on its solar law.
- Mr. Guinn asked for an update on the Guilford Article 78 proceeding. Mr. Butler stated that the attorneys had to submit their information to the court. The trial will take place with no one in the courtroom due to the COVID-19 pandemic. The date for the trial will be June 26th.
- Sup. Seneck stated that Calpine who was developing the windfarm in Guilford had sold both its Bluestone and Highbridge projects. The new company is called Heartland and they have experience with building wind turbines. Sup. Seneck was going to update the Planning Department on the new point of contact for the project. Sup. Seneck discussed the need for internet in the County.

With no further comments or business, the discussion ended at 9:12 a.m.

NEXT MEETING: July 14, 2020 at 8:15 a.m.

Minutes recorded and prepared by Rena Doing, Senior Planner and Corey Katusha, Planner.

CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD

SUMMARY OF MEETING MINUTES
 June 14, 2020
 Board of Supervisors Chambers & Virtually through Zoom

Board Members Present	Staff Present	Guest(s) Present	Board Member(s) Absent
George Seneck, Sup. Ted Guinn Tom Grace, Sup. Perry Owen Kerri Green Bob Davis Michael Flanagan Paul Thomsen Steven Palmatier Paul Romahn	Shane Butler, Director Rena Doing, Senior Planner Corey Katusha, Planner		1-vacancy Sally Chirlin

Mr. Thomsen called the meeting to order at 9:03am

Old Business:

Mr. Thomsen asked if there were any comments or corrections for the March 10th Planning Board minutes.

Sup. Seneck moved, seconded by Sup. Grace, to accept the March 10th minutes of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Thomsen asked if there were any comments or corrections for the March 10th 239 Review minutes

Mr. Owen moved, seconded by Mr. Guinn, to accept the March 10th minutes of the Chenango County Planning and Development Board. All members voted ayes, motion carried

Mr. Thomsen asked if there were any comments or corrections for the June 9th Planning Board minutes.

Sup. Seneck moved, seconded by Mr. Guinn, to accept the June 9th minutes of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Thomsen asked if there was any comments or corrections for the June 9th 239 Review minutes.

Mr. Guinn moved, seconded by Sup. Grace, to accept the June 9th minutes of the 239 Review Board. All members voted ayes, motion carried

New Business:

Resolution allowing Chenango County Department of Planning & Development to take County Planning & Development Board actions in certain instances:

Mr. Butler stated that the proposed draft resolution allows the Chenango County Department of Planning and Development to take action on 239 reviews during lack of quorum. New York State stipulates that all referrals be reviewed within 30 days of receipt. If the Planning Board is unable to meet due to quorum the decision reverts back to the local municipality. The resolution would allow County comments and concerns to be addressed during the review process.

Mr. Owen moved, seconded by Sup. Seneck, to accept the resolution and refer it to Planning and Economic Development Committee. All members voted ayes, motion carried.

Municipal Agreement:

Mr. Butler stated that the Planning Department has worked on a municipal agreement regarding 239 reviews. The agreement removes 239 review submissions that have no County Wide Impacts. Mr. Owen stated that these agreements would streamline the 239 review process.

Mr. Owen moved, seconded by Mr. Palmatier, to move forward with the municipal agreements. All members voted ayes, motion carried.

Hazard Mitigation Plan:

Mr. Butler stated that the Planning Department had received all of the Letters of Intent (LOI) and Information Sharing Access Agreements (ISAA) from municipalities. The individual portions of the plan have gone out for review. Tetra Tech is meeting with municipalities virtually to complete the portions. If a municipality is looking for an in person meeting Planning Department staff will meet with the municipality. The Hazard Mitigation Plan Steering Committee has a virtual meeting with Tetra Tech on August 5th to go over the status of the plan and future goals. The kickoff event for the plan will be on August 12th. The plan is going to include hazards related to viruses like the COVID-19 virus. This way if future funding is available the County would be able to apply.

Consultant's Report:

Mr. Palmatier stated the following:

- Unadilla Valley School is still looking to become an SME prime school for manufacturing and engineering. The financial support for the program has not been as strong as has hoped. Mr. Palmatier is confident that funding can be accomplished through foundations.
- Looking for creative ways to teach students hands on classroom lessons while meeting social distancing regulations. Not only is this a difficulty for public schools but also for the local college SUNY Morrisville. Looking into the possibility of students taking kits home and teaching the lesson virtually.
- A recent letter from the City of Norwich Schools is looking to start a program that brings students with disabilities back into the school. Mr. Palmatier was unsure how this would affect the established DCMO BOCES program which is similar.
- Continuing to work on the badging program. Limited teaching options due to social distancing regulations.

- Visioners Partnership has been impacted due to COVID-19. Difficult to bring companies from overseas into the area.
- Money coming down the road for broadband infrastructure.
- Working on developing an incubator program for those with entrepreneur ideas.

Mr. Owen stated that the program proposed by the City of Norwich schools could be very costly. Mr. Owen agrees that it is difficult to engage with students and teach hands on materials during COVID-19.

Privilege of the Floor:

- Ms. Green stated that she is part of the Chenango County Regional Control Room for the COVID-19 reopening plan. She would be happy to answer any questions regarding the reopening phases.
- Mr. Flanagan stated that he is working on the Museum District and looking at possible funding through the Our Town Grant.

With no further comments or business, the discussion ended at 9:27 a.m.

NEXT MEETING: August 11, 2020 at 9:00 a.m.

Minutes recorded and prepared by Rena Doing, Senior Planner and Corey Katusha, Planner.

CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD

SUMMARY OF MEETING MINUTES
 August 11, 2020
 Board of Supervisors Chambers

Board Members Present	Staff Present	Guest(s) Present	Board Member(s) Absent
George Seneck, Sup. Perry Owen Paul Romahn Ted Guinn Kerri Green Bob Davis Tom Grace, Sup Paul Thomsen Steve Palmatier	Shane Butler, Director Rena Doing, Senior Planner Corey Katusha, Planner		Michael Flanagan Sally Chirlin 1-vacancy

Chairman Paul Thomsen called the monthly County Planning Board meeting to order at 9:05 a.m.

Old Business:

Planning Board Minutes:

Paul Romahn motioned to approve the July 14, 2020 minutes; Seconded by Mr. Guinn. Members voted all ayes, motion carried.

Mr. Guinn motioned to approve the July 14, 2020 “239” minutes; Seconded by Sup. Seneck. Members voted all ayes, motion carried.

New Business:

Census 2020:

Mr. Butler commented in addition to “My 2020 Census” sent in the mail there will be a “Census Out-Reach” scheduled in front of the Chenango County Office Building starting the week of August 17th, 10 a.m. to 1 p.m. Individuals will be available to assist County residents in completing the 2020 Census form. During the previous Census, only 53% of County residents participated, with a lower percentage in the larger towns of Oxford, Norwich, etc. but Villages did have a better response rate.

Hazard Mitigation update: Planning Partnership meetings will be scheduled with each town to discuss developing a survey for residents. Local Planning Boards may be asked to assist.

Consultant’s Report: Mr. Palmatier provided information on SUNY Morrisville Perkins Foundation. Funds were allocated to assist drug addicts in recovering.

Workforce Development project for “Green” Energy” projects at Chobani, Kerry Bio-Science and Norwich Pharmacy relating to energy cost monitoring propane vs electric to operate boilers at the facilities.

- Mr. Thomsen questioned if the Zero Electric Costs project would work on farms. Mr. Palmatier was unsure if the Steam Zero Electric project would be beneficial for small farms.

The “Toolmaker Apprentice” program at Unison is in flux.

Corning Oneonta program still working with Oxford School.

Steve continues to work with the Rural Entrepreneurship Program developing new small entrepreneurs.

Privilege of the Floor:

- Mr. Guinn commented on North Norwich 239 review meeting scheduled for this evening to discuss the proposed Solar Project on the Tiffany property in North Norwich.
- Sup. Seneck, Town of Guilford, commented on the proposed “Encore Solar Project” their Town Board will review in September.
- Mr. Butler stated at the Southern Tier 8 meeting, on July 30, 2020, they reported eight (8) School Districts had responded to Internet/Cellphone service survey. A meeting with the County Supervisors is planned to move forward by October. Mr. Terry Potter had stated his company will demonstrate/test access to Broadband.
- Ms. Green stated she will be having a meeting August 12, 2020 relating to Solar Project closeouts. Another Solar Company has contacted Commerce Chenango for information on potential funding available in the County.

With no further comments or business, the meeting was adjourned at 9:24 a.m.

NEXT MEETING: September 8, 2020 at 9:00 a.m.

Minutes recorded and prepared by Rena Doing, Senior Planner and Corey Katusha, Planner.

[September 2020 – Meeting Minutes Unavailable](#)

CHENANGO COUNTY PLANNING and DEVELOPMENT BOARD

SUMMARY OF MEETING MINUTES
 October 14, 2020
 Board of Supervisors Chambers & Virtually through Zoom

<u>Board Members Present</u>	<u>Staff Present</u>	<u>Guest(s) Present</u>	<u>Board Member(s) Absent</u>
George Seneck, Sup. Ted Guinn Tom Grace, Sup. Perry Owen Kerri Green Bob Davis Michael Flanagan Paul Thomsen Steven Palmatier Paul Romahn	Shane Butler, Director Rena Doing, Senior Planner		1-vacancy Sally Chirlin Thomas Grace Sup.

Mr. Thomsen called the meeting to order at 9:03am

Old Business:

Mr. Thomsen asked if there were any comments or corrections for the August 11th Planning Board minutes.

Ted Guinn moved, seconded by Sup. Seneck, to accept the August 11th minutes of the Chenango County Planning and Development Board. All members voted ayes, motion carried.

Mr. Thomsen asked if there were any comments or corrections for the August 11th 239 Review minutes

Sup. Seneck moved, seconded by Mr. Guinn, to accept the August 11th minutes of the Chenango County Planning and Development Board. All members voted ayes, motion carried

New Business:

2020 Census:

The final date to submit Census information is pushed back to October 30th, 2020 by Judicial Order, still requesting response.

Sup. Seneck asked about Public Out-Reach as Census workers stopped going door to door September 30th.

Sup. Seneck questioned Chenango County rate of response. Mr. Butler stated approx. 60% response. Sup. Seneck commented some States and other area had 70-80% response rate.

Mr. Butler pulled up Census Map indicating 57.5% compared to 58.1% ten years ago. Town of Guilford at 55.1% based on Census Map.

Mr. Davis asked about adjustment and taking average of who has responded or hasn't.

Hazard Mitigation: Paperwork was sent requesting response “ranking risk factors”.

Transportation: Workshop given about 2-3 weeks ago to advise. Another maybe scheduled late winter for general public.

Consultant’s Report:

Mr. Palmatier stated the following:

- Meeting at Corning Oneonta Plant scheduled for October 15th to discuss SME program. Chobani, Raymond Corp., and Amphenol expressed interest in the program. Mr. Palmatier setting up Virtual meeting with Cornell. Corning requested Mr. Palmatier present program.
- Unison asked Morrisville to present on Electronics; SUNY Broome providing Mechatronics program; So. Tier 8 working with Carol Miller to develop program.
- Energy Field: new technologies. Propane fuel to Electric. Pet food plant in Sherburne interested in program to reduce operating costs.
NYSERDA Heating/AC system programs for internships with Blue Ox and SUNY Morrisville

Checking for High School/College programs:

1. Winter Entrepreneur: not really sure what they want to do.
2. Traditional: some plan – based on a motivated life- style.
3. Inter-Entrepreneur: generally working for a company.
4. Social for Community: Blues Fest for example.
5. Realistic with some deviation
6. Disrupter: new product, example Chobani
7. Life Stylist: Entrepreneur has specific personal life- style preference. How do you support the various life- styles?

Unfortunately, companies have been reluctant to invite students in due to COVID-19 and the required protective gear.

Ms. Chirlin questioned if High School math is irrelevant? Mr. Palmatier stated High School math is not adequate training. Norwich City School considering teaching “Chirlin Program”. Scott Ryan would instruct. He asked Mr. Palmatier to evaluate program but there has been no more contact.

In addition, many programs at DCMO BOCES are longer available. SUNY Morrisville teaching SME programs

Privilege of the Floor:

- Sup. Seneck commented on the proposed “On Core” Solar project in the Town of Guilford. The project was downsized, and it is questionable if it will happen do to cost. NYSE&G has been changing street lighting in hamlets of Guilford and Rockdale to energy efficient LED lamps which are estimated to save approx. 60% of cost.
- Mr. Davis questioned progress on accessing Broadband. Mr. Butler stated there has been meetings to collect information and waiting for funding opportunities. USDA has one grant. States considering contiguous loans is not happening. Fund application/grant to be acceptable.

- Ms. Green at Commerce Chenango is working on Broadband issue. Public Hearing was scheduled for October 13. There are a few Pilot programs scheduled. Working on budget at this time. There will be a meeting at the Silo Restaurant Oct. 15, 2020 to discuss T. Coventry area.
- Ms. Chirlin stated there was discussion about a possible Butcher Shop proposed in Town of No. Norwich.
- Mr. Guinn stated the LED lighting conversion in the Town Norwich will give 50% savings in lighting districts.

With no further comments or business, the discussion ended at 9:30 a.m.

NEXT MEETING:

Minutes recorded and prepared by Rena Doing, Senior Planner.

[November 2020 – Meeting Minutes Unavailable](#)

[December 2020 – Meeting Minutes Unavailable](#)