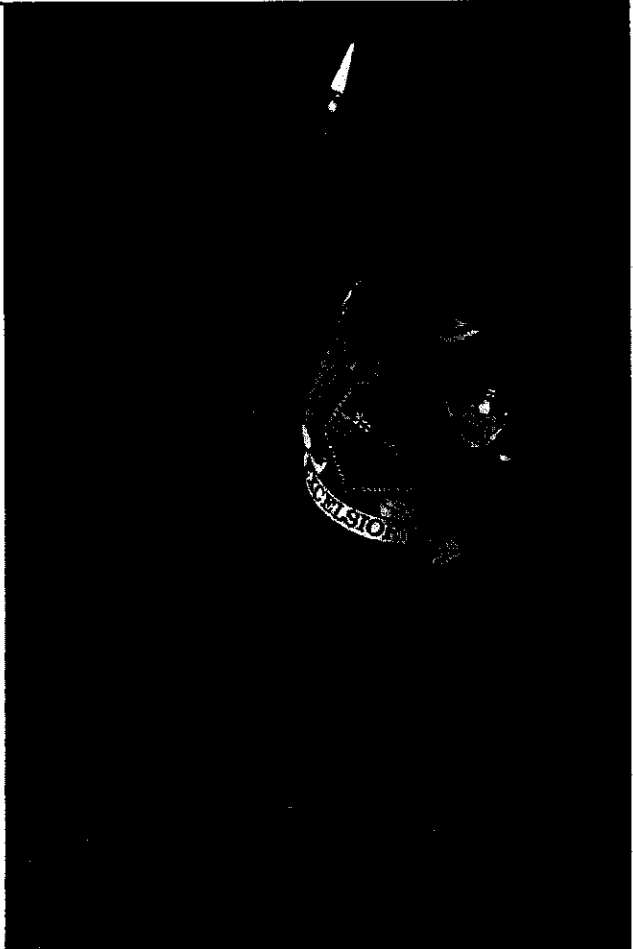


Regional & Intermunicipal Cooperation in Planning

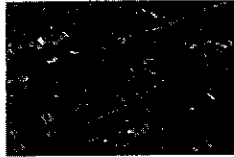


New York State Department of State



Overview

- Statutory Authority
- State Policies
- State Programs
- Considerations
- Case Studies



New York State Department of State

What is Intermunicipal Planning?

- Intermunicipal planning is the joint effort of two or more municipalities to address a common issue.

— Tompkins County, Vital Communities Toolbox



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Why Intermunicipal Planning?

- Efficiency & Competitiveness
- Global Versus Local Economy
- Allocation of Costs & Resources
- Demographic Changes
- Environmental Considerations



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Statutory Authorization

- NYS Constitution
 - Article IX: Municipalities may perform any function or service jointly which they may perform individually
- Town Law §284
- Village Law §7-741
- City Law §20-g
- General Municipal Law
 - Article 5G - Municipal Cooperation
 - §119-u - Intermunicipal cooperation in comprehensive planning & land use regulation



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Intermunicipal Partnerships

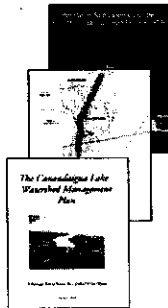
- State policies encourage intermunicipal partnerships many areas, including:
 - Enforcement of the uniform code
 - Local records management
 - Local waterfront revitalization programs
 - Water supply & waste water disposal.
 - Regional planning boards
 - Solid waste management & resource recovery



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Applications of Intermunicipal Planning

- Comprehensive Plan
- Waterfront Revitalization Plan
- Watershed Management Plan
- Economic Development Plan
- Corridor Management Plan
- Open Space/Recreation Plan
- Zoning Law/Ordinance Update



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Intermunicipal State Programs

- NYS Department of State: Smart Growth, Local Government Efficiency Program, LWRPs
- Hudson River Valley Greenway: Communities Council and Regional Planning Compact
- NYS Department of Transportation: Land Use & Transportation Smart Planning
- NYS Department of Environmental Conservation: Hudson River Estuary, Watershed Protection
- NYS Office of Real Property Services: Centralized Property Tax Administration Program



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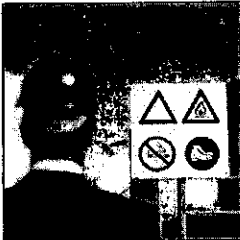
Intermunicipal Planning: Working Together

DEVELOPING A PARTNERSHIP



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Intermunicipal Challenges...



- Getting along...
- Concerns about local control
- Concern about community identity
- Concerns that local issues will not be heard or will be overshadowed by concerns of other communities





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Formalize Your Partnership

- Determine your goals
- Identify your partners
- Identify the project coordinator
- Consider professional assistance
- Determine cost sharing
- Create an IMA or MOU
- Adopt the agreement


- Remember...
 - Positive relationships are crucial
 - Put the past behind you



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Form an advisory committee

- Involve key stakeholders & a good mix of people
 - Establish roles
 - 7 to 9 members
 - Smaller subcommittees or advisory groups for specific tasks.
- Members might include:
 - People directly affected
 - Local leaders, both formal or informal
 - People with special influence on decisions or access to information
 - People with special skills
 - Highly interested people


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Consider Hiring a Consultant

- When to hire
 - Neutral
- Role of the Consultant
 - Extra hands
 - Expert & Collaborator
- Selecting a Consultant
 - Expectations
 - How much can you afford?
 - Review other work
 - Meet & interview

Statutory Authority

- General Municipal Law Article 5-A §103, 104-b
 - Professional services are not subject to competitive bidding
 - Non-bid procurements require that alternative proposals or quotations be secured in writing or by verbal quotation
 - Formal selection procedures

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Hold Successful Meetings

- Time & place
- Room arrangement
- Comfortable room
- Stick to agenda
- Take meeting notes



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Intermunicipal Planning: Working Together

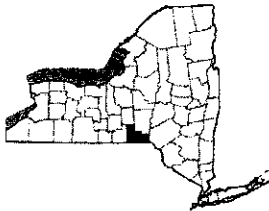
AROUND NEW YORK STATE



New York State Department of State

Town of Union, Villages of Johnson City & Endicott

- Unified Zoning Ordinance



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Town of Union: Project Summary

- The Town of Union with the Villages of Johnson City & Endicott created a joint comprehensive plan with a vision for all three communities.
- The town & its villages applied for & received a 2006 LGE grant in the amount of \$93,876



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Town of Union: Project Summary

- A unified zoning ordinance was created for all 3 communities that followed the vision created in the updated plan.
 - with additional stakeholder input
- Enforcement of 3 different zoning ordinances in one town



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Town of Union: Outcome

- The joint zoning ordinance was accepted in May 2011, by both the Town of Union & the Village of Johnson City.
- The Village of Endicott has yet to act on the ordinance.
- The Town of Union & the Village of Johnson City continued the project by consolidating their building & code enforcement departments.



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Town of Union: Outcome

- The building departments of the Town & Village of Johnson City consolidated into a single enforcement unit
- Village of Johnson City's website...

Code Enforcement Department
3111 East Main St., Endwell, NY 13760
Phone: 607-786-2330

Effective June 1, 2011, the Code Enforcement Department has been transferred to the Town of Union.

ALL BUILDING, PLUMBING, ELECTRICAL, SEWER & VEHICLE STORAGE PERMITS ARE NOW HANDLED BY THE TOWN OF UNION. ALL CODE COMPLIANCE ARE NOW HANDLED BY THE TOWN OF UNION.

Planning and Electrical Permits are issued by the Village of Johnson City Clerk's Office.

Office Hours are Monday through Friday, 9:00 am to 5:00 pm. For more information see the website at www.townofunion.com or by calling our telephone line at the Town of Union.

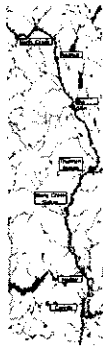
- town of union website - code enforcement
- zoning code for union & johnson city



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First Wilderness Heritage Corridor

- Intermunicipal revitalization strategy for the Upper Hudson River
- 9 local & 2 county governments
- To create sustainable, tourism-based economic opportunities for the region
- Plan developed over two years by consultants, staff & local stakeholders
- Identifies 216 action items



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Historic River Towns of Westchester

- Consortium along the east bank of the Hudson River
- Established in 1994
- Tourism & economic development
- IMA lists seven goals...



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Historic Hudson River Towns

- In 2007, HRTW changed its name to HHRT and renewed its focus.
- Seventy communities between Westchester in & between Albany Counties invited
- Goals:
 - inter-municipal cooperation;
 - Build local economy through public-private partnerships;
 - enhance & promote tourism;
 - increase public awareness of local historical, cultural & environmental attractions;
 - improve transportation to & through;
 - implement a marketing plan;
 - serve as a unified voice



New York State Department of State

Town of Warwick & Villages

- Quality Communities: Town of Warwick, Villages of Greenwood Lake, Warwick & Florida
- Intermunicipal Zoning & Build-Out Analysis
- Recommended:
 - Town-wide comprehensive planning
 - Mutually beneficial zoning districts
 - Consistent standards & regulation
 - Joint Planning or ZBA



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Town and Village of Livonia



- Rural Town/Built Village
- Joint Planning Board
- Joint Zoning Board of Appeals
- Joint Comp Plan (2nd)
- Single School District
- Town & Village Water Operated by County
- Sheriff with Substations
- Town-Wide Court
- Ambulance District
- Fire District Consolidation



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River Area Council of Governments

- 1800's: Village Split
- 1990's: Mill Closures
- 1998: Management Study
- 2000: RACOG IMA with Joint Planning Group
- 2005: Cooperative Zoning Board of Appeals, IMA



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Lake Placid/North Elba

- Joint Comprehensive Plan, 1997
- Joint Land Use Code, 2000
- Joint Planning Commission, 2000
- Joint ZBA & Joint Review Board
- Growth Management Assessment, 2004
- "Smart Growth" Joint Land Use Code, In Progress

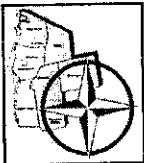


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<http://www.lakeplacidnorthelba.com>

Northern Dutchess Alliance

- Regional cooperation & economic development
- Public process leading to goal, idea & policy implementation



- Clinton, Hyde Park, Milan, Pleasant Valley, Red Hook & Tivoli, Rhinebeck, Stanford, Bard College, Dutchess Land Conservancy, Omega Institute, Scenic Hudson & Winnakee Land Trust.



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Stormwater Coalition of Albany County

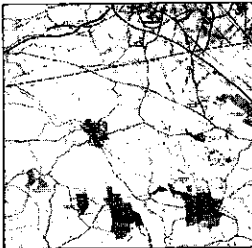
- Established in 2005 as the MS4 Committee
 - Originally a sub committee of ACWQCC
- Ad-hoc, no formal structure
 - meets monthly
- Sliding fee scale
 - Based on base fee + supplemental formula fee
- IMA effective until December 31, 2012



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Guilderland/Altamont Referrals



- Guilderland Local Law No. 6 of 2005
- Certain projects referred to Village of Altamont:
 - Special Use Permit
 - Site Plan
 - Use or Area Variance
 - Zone Changes
 - Amendments to the Comprehensive Plan



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Montour & Montour Falls



- Land use regulations
- No comp plans
- 2005 Quality Communities
 - \$47,000
- Intermunicipal comprehensive plan
- Initiated in 2006



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Around New York State...

- Zoning, Planning, Code Enforcement
 - Town & Village of Liberty Comprehensive Plan (2007)
 - Town & Village of Schoharie Land Use Law (2001)
- Economic Development
 - Towns of Evans, Eden, Brandt, North Collins, Villages of Angola, North Collins and Farnham



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Around New York State...

- County-wide Planning
 - Tompkins County: Vital Communities
 - Westchester County: Patterns for Westchester
 - Lewis County Comprehensive Plan
 - Albany County: Agricultural and Farmland Protection Plan



New York State Department of State

NYS Department of State

Toll Free: (800) 367-8488

localgov@dos.ny.gov
www.dos.ny.gov



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