



Chenango County
Mary C. Weidman, County Clerk

eRecording

What is eRecording?

eRecording is the electronic recording of documents. Documents are transmitted to the Chenango County Clerk's Office, reviewed, recorded, and returned to the submitter without any paper changing hands. The process is faster than sending documents through the mail, easier than having to walk them into the office, and can save you money!

What Documents can be eRecorded?

The Chenango County Clerk's Office is currently accepting certain **documents that affect real property only** such as deeds, mortgages, assignments, and satisfaction. Please see below for a list of currently accepted documents.

How do I eRecord documents?

In order to record a document electronically you must utilize one of our current eRecording providers. Chenango County currently has agreements with the following companies. Please refer to each provide for more details on how to prepare and upload your documents for eRecording.

CSC eRecording Solutions

www.erecording.com

866-652-0111

ePN - eRecording Partners Network

www.GOePN.com

888-325-3365

Simplifile

www.simplifile.com

800-460-5657

Is eRecording mandatory for the filling of all land records?

No, we will still continue to accept documents in paper form. Certain documents can only be submitted in paper form.

Do you accept New York State Tax forms electronically?

Yes. Any New York State tax forms that must be presented at the time of recording of certain documents must also be submitted when recording electronically. Please note, the RP-5217 form must be completed on a computer and SAVED prior to printing for signatures. This will ensure a proper barcode. Please only use the official New York State pdf version of this form which can be found at www.tax.ny.gov.

What are the fees for eRecording?

The recording fees collected by the Chenango County Clerk's Office and any taxes due at the time of recording are same as hard copy recordings. For more information please refer to our *Schedule of Fees*. Please note that there may be additional service fees charged by the eRecording providers.

2/15/2018

List of Documents Currently Approved for eRecording in Chenango County

Affidavit – Land - File
Affidavit – Land - Recorded
Assignment of Assignment of Lease and Rents
Assignment of Mortgage
Assignment of Mortgage – No Fee
Assignment of Rents and Leases
Building & Loan Agreement - File
Building & Loan Contract - Ament
Certificate of Approval
Commitment of Land
Deed – Other Property
Deed – Residential - Agricultural
Deed – No Fee
Discharge of Building & Loan Contract
Discharge of Assignment of Rents
Discharge of Building and Loan
Discharge of Mortgage
Discharge of Mortgage – No Fee
Discharge of Amendment of Lien
Easement
Easement – No Fee
Environmental Lien
Land Contract
Lease – Assignment of Lease
Lien – No Fee
Miscellaneous Deed Item – No Fee
Miscellaneous Filed - Land
Modification of Mortgage with New Monies
Modification of Mortgage – No new Monies
Mortgage
Mortgage – Exempt – No Tax
Mortgage – Exempt SAM Tax
Mortgage – No Fee
Notice of Lending
Notice of Lien
Power of Attorney
Release of Mortgage Premises
Release of Mortgage Premises – No Fee
Spreader Agreement
Termination of Assignment of Rents

Please check back for updates to this list as we continue to address the suitability of additional document types for eRecording approval.

For more information regarding eRecording please contact the Chenango County Clerk's Office by phone at 607-337-1450 or email us at countyclerk@co.chenango.ny.us.

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