



Department of Public Health Chenango County

Chenango County Office Building
5 Court Street, Norwich, New York 13815

www.co.chenango.ny.us/public-health



MEMORANDUM

To: All Food Service Facilities

From: Isaiah Sutton, Director
Chenango County Environmental Health

Date: March 10, 2020

Subject: COVID-19 Preventative Measures

This message is to assure you that the Chenango County Health Department has plans in place to help limit the spread of the Novel Coronavirus aka COVID-19.

As the coronavirus spreads to other countries, it is important that we here in the United States and in Chenango County prepare. Preparation is an important step to limiting spread now that there are confirmed cases in New York State. The Chenango County Health Department is conducting daily disease surveillance and is actively working with our healthcare partners to identify and respond to disease threats in our community.

To reduce the spread of illness, practice basic hygiene:

- Stay home if you are sick,
- Cover your mouth when you cough,
- Wash your hands regularly.

Food Service Establishments can help limit exposure to COVID-19 by following established procedures in the State Sanitary Code 14-1. As a reminder these sanitary procedures for food establishments include:

- A daily wellness check of employees. Any employees exhibiting signs of illness should be excluded from the establishment until all signs of illness have passed.
- Wash hands thoroughly and frequently for at least 20 seconds, avoid touching your face and hair.
- Always wash your hands immediately before donning gloves.
- Clean and sanitize tables and chairs properly; this includes washing items with warm soapy water, rinsing with clean water followed by sanitizing all surfaces and allowing them to **air dry**. Follow manufacture's recommendations for your sanitizer. If using bleach, the CDC recommends a mixture of 1/3 cup of fresh bleach to one gallon of water (or 4 teaspoons per quarter). A full list of approved sanitizers which are effective against COVID-19 can be found at:
<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>

Children's Services
607-337-1729
Fax: 607-337-1720

Environmental Health
607-337-1673
Fax: 607-337-1720

Nursing Services
607-337-1660
Fax: 607-337-1709

After Hours For All Divisions Call 607-337-1660

Other actions to consider to help prevent the spread of COVID-19 are:

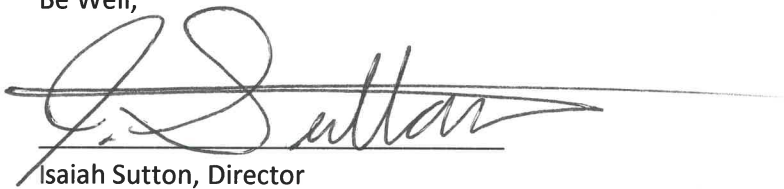
- Remove entire table setting, for cleaning, after each table service and properly clean and sanitize tables and chairs.
- Clean and sanitize menus and table condiment containers.
- Supply extra napkins for patrons to cough and sneeze into.
- Proper cleaning and sanitization of frequently touched objects:
 - Service counters and pass throughs
 - All handles, knobs and latches
 - Trays, tray stations, serving lines, fountain drink dispensers and condiment stations
 - Locker room fixtures and staff break areas
- Hand Sanitizer Stations at entrances to the establishment. Hand sanitizers should contain at least 60% alcohol.

For more information, contact the Chenango County Health Department, Division of Environmental Health at (607) 337-1673 or visit the following pages:

<https://www.cdc.gov/CORONAVIRUS/2019-NCOV/CASES-IN-US.HTML>

<https://www.health.ny.gov/diseases/communicable/coronavirus/>

Be Well,

A handwritten signature in black ink, appearing to read 'Isaiah Sutton', written over a horizontal line.

Isaiah Sutton, Director

Chenango County Environmental Health