

Chenango County Code Enforcement
5 Court Street
Norwich, New York 13815
(607) 337 1796

NOTICE OF COMPLAINT

PROPERTY LOCATION _____

TOWN OF _____

Property owner information

Name _____

Address _____

Phone # _____

Manager/ landlord (if different than owner)

Name _____

Address _____

Phone # _____

Person making complaint

Name _____

Address _____

Phone # _____

Complainant's interest in structure

Moved in: Month _____ /Year _____

Do you have a lease? Yes _____ No _____ If so a copy of the lease must be provided with the complaint.

Building Occupancy

____ 1 or 2 family dwelling ____ Multiple dwelling ____ Assembly ____ Business/Mercantile ____ Other

Nature of complaint (Explanation of alleged violations) (use additional sheet(s) if necessary)

The above information is true and correct to the best of my knowledge. I hereby request the Chenango County Code Enforcement Division to investigate the above named property for possible code violations of provisions of the New York State Uniform Fire Prevention and Building Code.

(Date of complaint)

(Complaint's Signature)

(Office use only)

Complaint # _____ Date received in Code's Office _____ Date received back from Municipality _____

Date sent to Municipality _____

This is to certify that the municipality listed in the above complaint authorizes the investigation in to the above complaint.

(Signature of Town Supervisor /Village Mayor or Authorized Representative)

Date _____